



Cortland County Board of Health  
 County Office Building  
 60 Central Avenue  
 Cortland, New York 13045  
<http://cchd.cortland-co.org>

**~ Final Approved Minutes~**

Tuesday, June 18, 2019

4:00 p.m.

Room 304

**ROLL CALL**

| <b>Attendee Name</b>               | <b>Present</b> | <b>Absent</b> |
|------------------------------------|----------------|---------------|
| Barry L. Batzing, Ph.D - President | X              |               |
| Marie Walsh – Vice-President       | X              |               |
| Stuart Douglas, DDS                | X              |               |
| Cindy Johnson, MD                  | X              |               |
| Ngozi Mezu-Patel, MD               | X              |               |
| Nicole Villapiano, MD              |                | X             |
| Mary Wright, RN                    | X              |               |
| Ronald VanDee, Legislator Member   |                | X             |

**Others in Attendance**

Catherine Feuerherm, Public Health Director; ReBecca Smith, Public Health Programs Manager; Mike Ryan, Director Environmental Health; Lisa Perfetti, Community Health Services Director; Nicole Anjeski, Public Health Programs Manager; Cheryl Mrozowski, Secretary

**MINUTES**

Approve Minutes of April 16, 2019

|           |                      |
|-----------|----------------------|
| RESULT:   | APPROVED [UNANIMOUS] |
| MOVER:    | Dr. Douglas          |
| SECONDER: | Ms. Wright           |

**REPORTS May and June 2019**

**Health Education**

ReBecca Smith reviewed highlights of the reports:

- Youth Vaping Forum on 4/24/2019 at the Homer Intermediate/JH School Auditorium. An estimated 50 people were in attendance. Panelists included Dr. Gillim, Doug VanEtten, Homer High School Principal, Reality Check Youth, Emily Nink, NYS Tobacco Policy Center Legal Associate among others.
- On 5/31/2019 Reality Check Youth brought awareness about World No Tobacco Day by educating teachers and peers at the Homer Junior High School regarding marketing practices and flavoring tricks by Big Tobacco.
- WXHC adopted a policy prohibiting smoking and vaping commercials from their station.
- Rose Walsh, PHE, now has desk space at the Chenango County Health Department so the Tobacco Program has more visibility in the County.
- 34 Narcan kits were distributed in May. Courtney McCallen, PHE, and Margaret Thon, Intern went to Greek Peak to train staff. Retraining of Catholic Charities Staff also occurred.

- In April we received a stipend from AAA to purchase 60 bicycle helmets. 30 of the 60 have been distributed. There has been an increase for Adult fittings.
- 11 car seats were distributed in May. The Sheriff's office is currently out of car seats and will be sending people to the Health Department until October.
- Youth Bureau all documents have been submitted for QYDS, contracts are being returned. Once we have final budget numbers from OCFS monies will be reallocate and begin vouchering.
- HNP had 30 assessments and 7 revisits, an innovation grant of \$4,000 was received and will be used towards Radon outreach through website

Approve **May and June 2019** Health Education Report

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| RESULT:   | APPROVED [UNANIMOUS] |
| MOVER:    | Ms. Wright           |
| SECONDER: | Dr. Mezu-Patel       |

### **Environmental Health**

Mike Ryan reviewed highlights of the reports:

- Derek Green presented at the Tick Fest at Lime Hollow in May on how to help prevent tick bites and still be outside.
- Non-fatal drowning investigation at YMCA. The YMCA followed correct procedure. An inspection of the facility was conducted and small violations were found that have been corrected. Several recommendations were made to prevent future incidents such as painting lines at the bottom of the pool.
- Migrant Farmworker Housing permit was issued for Main Street Farms to house 6 migrant farmworkers.

Approve **May and June 2019** Environmental Health reports and approval of **April and May 2019** penalties

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| RESULT:   | APPROVED [UNANIMOUS] |
| MOVER:    | Dr. Johnson          |
| SECONDER: | Ms. Wright           |

### **Nursing**

Lisa Perfetti reviewed highlights of the reports:

- In April 2 salmonella cases were reported. Patient 1 had exposure to baby chicks and ducklings. Patient 2 immune compromised was hospitalized. There was 1 Pertussis case, 3 household members were given prophylaxis treatment. 2 Giardia cases were reported, both patients traveled together outside of country and had ice drinks from community source. A rash was reported to possibly be measles but it was confirmed to be an immune response to recent vaccination. Post-Exposure Prophylaxis was recommended for an individual who did not go in for treatment to rabies despite numerous efforts on the part of Environmental and Nursing staff.
- The Immunization coalition is working on availability of Hep A vaccinations at providers for at risk population.
- Immunization coverage rates for children age 2 is at 75.6% which is just below the 80% Healthy People 2020 goal

- New legislation will require follow-up and case management at a blood lead level of 5 mcg/dL and above beginning October 1, 2019.
- In May 2 E-coli cases were reported with no obvious exposures. There was 1 mumps case reported; the case was transferred to county where patient lives. There was a suspect measles cases reported as patient visited family in NYC, lab results were negative.
- In May Nursing staff continue to follow-up with hepatitis vaccination clinics at Loaves and Fishes. 3 people completed the series at the clinic.
- Nursing staff visited the Amish school per the requirement of SDOH for an educational visit. Information was given regarding immunization requirements for school attendance per Public Health Law.
- Nurses provided an in-service to Guthrie Cortland Medical Center Emergency Room staff/providers on infection control and the importance of timely reporting to the health dept.

Approve **May and June 2019** Nursing reports.

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| RESULT:   | APPROVED [UNANIMOUS] |
| MOVER:    | Ms. Walsh            |
| SECONDER: | Ms. Wright           |

### **Children with Special Needs Program**

Lisa Perfetti reviewed highlights of the report:

- April-EI there were 100 cases, 10 referrals, 11 discharges, 4 Evaluations, 398 Therapy visits, 27 Child find, 8 new referrals and 22 discharged. Pre-K there were 165 students served, 14 meetings covering 44 students, 23 students are on the waiting list: 13 SEIT, 6 Speech, 1 PT, 1 OT and 2 CSL.
- May-EI there were 103 cases, 18 referrals, 10 discharges, 9 Evaluations, 414 Therapy visits. In Pre-K there were 162 students served, 34 students will be attending Kindergarten in the fall.
- Allyson Freelove, RN is training to become a Service Coordinator in EI
- The waitlist for Special Education Itinerant Teacher (SEIT) continues to grow in Pre-K.

Approve **May and June 2019** Children with Special Needs reports.

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| RESULT:   | APPROVED [UNANIMOUS] |
| MOVER:    | Dr. Douglas          |
| SECONDER: | Dr. Johnson          |

### **Jacobus Center for Reproductive Health**

Lisa Perfetti reviewed highlights of the reports:

- There were 127 family planning visits in both April and May.
- Health Education staff continue to help with outreach efforts while the search for a Public Health Educator continues
- There were 31 cases of Chlamydia in April and 30 in May. This is far ahead of the numbers from last year.
- There were 2 cases of Gonorrhea and 1 case of Syphilis in May.

- JCRH is almost the only facility that does partner therapy in Cortland County.
- The military is bringing a large number of condoms to the IRT event in July.

Approve **May and June 2019** JCRH reports

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| RESULT:   | APPROVED [UNANIMOUS] |
| MOVER:    | Ms. Wright           |
| SECONDER: | Dr. Mezu-Patel       |

### **Administration**

Nicole Anjeski reviewed the highlights of the reports:

- In the next few months new policies and plans will be rewritten or updated for the accreditation program requirements. We are working to get all Plans and Policies on the same cycle and timeframe.
- A CHA Presentation will be held June 25<sup>th</sup> at Guthrie Cortland Medical Center. On the preliminary results of our Community Health Assessment survey. BOH member Mary Wright, RN will be presenting all are welcome to attend.

Catherine Feuerherm mentioned:

- The elimination of the religious exemption for Immunizations has brought about many questions and concerns. SDOH is still working out how to implement the new Public Health Law.
- We received the resignation from one of the NPs in JCRH. Currently the clinic is open 3 days during the summer. Recruitment has begun.
- There are significant barriers and challenges to fill the Public Health Educator position.
- Interviews for the open clerical position will begin in June
- New Public Health Sanitarian began on June 10<sup>th</sup>.
- SDOH has requested to extend existing Title X Family Planning Clinics contracts for a period of 1 year so the current legal action at the federal level can be clarified.

Lisa Perfetti reviewed highlights of the policy approval requests:

- Service Animal Policy is needed after some confusion regarding what is allowable with a service animal. The County is working on a service animal policy as well.
- PrEP Policy follows the NYSDOH Guidelines for Family Planning Clinics.
- Excluded Provider Checks policy was updated to just include only those who provide services that are billed to Medicaid.

Approve **May and June 2019** Administration reports and **April 2019** Causes of Death Report.

Approve of the following policy/plan revisions:

- Approval of Quality Improvement Plan
- Approval of Service Animals Policy
- Approval of PrEP Policy
- Approval of IRB Approval for Human Subjects Policy
- Approval of Excluded Provider Checks Policy Update

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|-----------|----------------------|
| RESULT:   | APPROVED [UNANIMOUS] |
| MOVER:    | Ms. Walsh            |
| SECONDER: | Dr. Mezu-Patel       |

**OLD BUSINESS**  
**NEW BUSINESS**

Disinfection waivers in Cortland County are granted for 3 years. Currently there is only 1 system in the county that has a waiver. With the increase in e-coli across the state it is an unnecessary risk to the public water supply.

Ms. Marie Walsh made a motion that the Board of Health Support the Cortland County Health Department in discontinuing Disinfection Waivers starting March 31, 2020. Motion was seconded by Dr. Ngozi Mezu-Patel. Motion passed unanimously.

A one year extension of the current disinfection waiver will be granted and a follow-up letter will be sent in 6 months reminding them of the Board of Health action to discontinue Disinfection Waivers as of March 31, 2020.

**ADJOURNMENT**

The meeting was adjourned at 4:45 p.m. by President Barry L. Batzing, Ph.D.

The next regular meeting of the Board of Health is scheduled to be held Tuesday, July 16, 2019 at 4:00 p.m. in Room 304 of the Cortland County Office Building, 60 Central Avenue, Cortland, NY.

Cortland County Board of Health Final Approved Minutes June 18, 2019. Respectfully, submitted by Cheryl Mrozowski, Secretary Board of Health.

Approved: 7/16/19

Mailed: 7/17/19