



Cortland County Board of Health  
 County Office Building  
 60 Central Avenue  
 Cortland, New York 13045  
<http://cchd.cortland-co.org>

~ **Final Approved Minutes** ~

Tuesday, October 19, 2021

4:00 p.m.

COB Room 308

**ROLL CALL**

Attendee Name	Present	Absent
Bonni C. Hodges, PhD - President	X	
Susan Williams– Vice-President	X	
Marisa Clifford, DDS	X	
Cindy Johnson, MD	X	
Nicole Villapiano, MD	X	
Mary Wright, RN		X
Cathy Bischoff, Legislator Member	X	

**Others in Attendance**

Lisa Perfetti, Interim Public Health Director; Nicole Anjeski, Deputy Public Health Director; Ngozi Mezu-Patel, MD, Medical Advisor; Mike Ryan, Director Environmental Health; ReBecca Smith, Public Health Programs Manager; Cheryl Mrozowski, Secretary

**MINUTES**

Approve Minutes of September 21, 2021

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dr. Nicole Villapiano
SECONDER:	Ms. Susan Williams

**REPORT October 2021**

**Health Education**

ReBecca Smith reviewed highlights of the report:

- Three new smoke shops have popped up in the Cortland area. We are reaching out to the local leaders. We had a strong youth group before COVID and the groups are opening up again for new members.
- A new Chenango County liaison has been hired and Nikki Koekebacker, PHE/Reality Check Coordinator, will work with him to get him up to speed.
- There are plans in the works to update the smoking policy at NY State Fair.
- Healthy Neighborhoods has been going strong. Has been doing more in home visits. Supplies cannot be ordered at this time as we are waiting for the funding to be dispersed.
- Youth Bureau allocations are to be distributed in December.

- Marijuana use at the County has not been discussed at this time. The Tobacco Policy currently states that you need to be 50ft from the building. There is a big push for government buildings to be completely smoke free.

Approve **October 2021** Health Education Report

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Susan Williams
SECONDER:	Ms. Cathy Bischoff

**Environmental Health**

Mike Ryan reviewed highlights of the report:

- December 21<sup>st</sup> will be first phase of PWS.
- Two sanitarians met with public town hall meetings for septic outreach. \$100 coupon to have tanks pumped.
- Derek Green, Sanitarian was recognized “In the Field of Environmental Health” for his work as a case manager for COVID-19.
- Revising fee schedule for 2022, preliminary review next month.
- EH received a letter requesting a reduced fee.
  - Need to have record of penalty on file. The penalties issued are under the BOH and we do not want to change fees without Board’s knowledge.
  - We have reduced fees if demonstrated compliance has happened.
  - Need to have some sort of policy in place to have reductions in fees so it is uniform.
  - A review of penalties needs to occur to update them in the future.
- There are \$1,475 in penalties for September.

Approve **October 2021** Environmental Health report and approval of **September 2021** penalties

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dr. Nicole Villapiano
SECONDER:	Ms. Cathy Bischoff

**Nursing**

Lisa Perfetti reviewed highlights of the report:

- COVID-19 is large portion of work.
- New Public Health Nurse and Epidemiology Manager started in October. They will help with the COVID effort.
- Immunization clinic was busy for back to school.
- Started working on Flu campaign.

- STD are comparable to last year.

Approve **October 2021** Nursing report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dr. Nicole Villapiano
SECONDER:	Ms. Susan Williams

### **Children with Special Needs Program**

Lisa Perfetti reviewed highlights of the report:

- Continuing to transition to electronic records.
- Therapist and Service Coordinators were going into homes but with increase in COVID symptoms they are going back to zoom meetings.
- Pre-K Coordinator attended 30 meetings. There are 5 Students on the SEIT waitlist.

Approve **October 2021** Children with Special Needs report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Cathy Bischoff
SECONDER:	Ms. Susan Williams

### **Administration**

Nicole Anjeski reviewed the highlights of the report:

- Surpassed 6,100 cases up to 81 deaths and 305 hospitalization.
- COVID cases are steady many are family spread
- Lists are coming in better from schools but still a lag in positive tests results and people are calling with positive home test results
- Site visit from accreditation occurred. Will be looked at and reviewed in early November by PHAB.
- Budget is review is under way \$31,000 under from last year but we have added new positions and we have new funding.
- PHAB wants to hear more about BOH communications.
- Discussions are occurring regarding the NYSDOH Fellowships and how to move forward at the county. A contract with an employment agency may have to happen to hire fellows as they are not civil service and are a two year temp positions. We have an ideal for the 4 positions 2 for outreach, 1 in communications, 1 in isolation activities and 1 for working on the after action report Emergency Preparedness Coordinator. We have been sent resumes from the State and the expectation is that we would absorb but there will be no additional funding after the two years.

Lisa Perfetti reviewed the Causes of Death report:

- Large discrepancy between ages of women and men.

Approve **October 2021** Administration report and Causes of Death Report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dr. Nicole Villapiano
SECONDER:	Ms. Susan Williams

### **OLD BUSINESS**

### **NEW BUSINESS**

Bonni Hodges was contacted to see if the Board would write a letter of support for two new trails in Cortland County as they did in 2008 for funding. A motion was made by Susan Williams to write letter of support and seconded by Dr. Villapiano.

### **EXECUTIVE SESSION**

The Board moved into executive session to discuss a Personnel matter at 4:56pm and resumed Public session at 4:57pm

### **ADJOURNMENT**

The meeting was adjourned at 4:58 p.m. by President Bonni C. Hodges, PhD.

The next regular meeting of the Board of Health is scheduled to be held Tuesday, November 16, 2021 at 4:00 p.m. at the Cortland County office building.

Cortland County Board of Health Final Approved Minutes October 19, 2021. Respectfully,  
submitted by Cheryl Mrozowski, Secretary Board of Health.

Approved: 11/16/2021  
Mailed: 11/18/2021