



Public Health
Prevent. Promote. Protect.

Cortland County Health Department

CORTLAND COUNTY HEALTH DEPARTMENT

COUNTY OFFICE BUILDING
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Interim Public Health Director
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RE: Freedom of Information Request

DATE:

Under the Freedom of Information Law of 1976, I hereby request access to the following documents: (Please be specific as possible i.e. address, date of incident, nature of request...)

Name

Organization/Title

EFFECTIVE JANUARY 2019:

The Cortland County Health Department has established the following fees for Environmental Audits, Record Search and Foil Requests:

\$.25	per page charge for document copies
\$40.00	Petroleum Bulk Storage Database
No charge	Records on an individual's own property

- Environmental Audits, Record Searches and Foil Requests will not be processed without this fee.
- The Department will notify you of the cost at the completion of the work.
- Copies will not be made with out prior discussion and approval from individual making the request.
- Information will not be provided until fee has been received.
- Checks may be made payable to the Cortland County Treasurer's Office.