



CORTLAND COUNTY FIREFIGHTER BOOT CAMP LEARNING AGREEMENT

INTRODUCTION:

Firefighter Boot Camp introduces firefighting concepts, practices and techniques necessary for success within the fire service. Based on the objectives from NFPA Standard 1001, these courses develop knowledge, skills and abilities based on performance criteria for the following topics: fire department organization, firefighter safety, fire behavior, personal protective equipment, self-contained breathing apparatus, fire extinguishers, building searches, forcible entry, ground ladders, ventilation, hose practices, fire streams, and loss control.

These physically demanding, intense courses consists of performance criteria in: incident command, building construction, ropes/knots, rescue procedures, forcible entry applications, ventilation practices, fire extinguisher applications, suppression of structural fires, tactics, vehicle fire suppression, water supply, loss control, fire cause determination, fire department communications, fire suppression systems, hazardous materials, weapons of mass destruction, confined space safety and fire prevention practices.

The extended, 181 hour long, mentally taxing training program is designed to enhance the recruit firefighter's knowledge, skills and abilities through the inclusion of the NYS Office of Fire Prevention and Control's BEFO, IFO, SCBA Confidence, FF Survival, Truck Company Operations, Courage to be Safe, NFA Calling the Mayday and AHA CPR-D run concurrently. All students whom successfully complete the program will receive NYS certification for the aforementioned courses.

ATTENDANCE:

The candidate will not miss any units of this program. In the event of missed units, the instructor is allowed to evaluate the circumstances and frequency to determine the candidate's continuation in the program. In the event of missed lectures, the instructor has the latitude to provide course material that will allow the student to make-up the missed session. Missed written evaluations and/or practical skills session are to be made up at instructor convenience. No waivers are allowed for written evaluations and practical skills. Violation of this policy is grounds for immediate dismissal from the program with no exceptions.

TESTING:

One component of the training program is to evaluate student knowledge at various intervals. Written evaluations will be administered as a tool to measure the student's knowledge. There are written quizzes, mid-terms and final exams administered during this course. A passing score of 70% is required for each written evaluation.

PRACTICAL SKILL EVALUATIONS:

All students will be given skills at various times throughout the program. Every student is expected to pass all skills. If a student fails a skill, the instructor may elect to provide remediation before another attempt for the candidate to successfully pass the required skill performance evaluation. This will be done at the instructor's discretion.

PHYSICAL FITNESS:

The candidate shall have the ability to jog 2 miles on a track or 30 minutes on a treadmill, lift 50# above their head. Perform without stopping; 25 sit-ups, 25 push-ups, climb 15 flights of stairs without stopping and wear up to 50# of turnout gear w/ SCBA while performing firefighting duties.

CELL PHONE USAGE:

Candidates are prohibited from utilizing any electronic communication devices during class hours. Candidates with a pending family emergency must inform the instructor prior to class and set electronic device to silent vibrate. In the event of an emergency communication the candidate will remove themselves from the classroom or drill area to receive the communication. Violation of this policy is grounds for immediate dismissal from the program with no exceptions.

PICTURES/ IMAGES:

Candidates are permitted to take pictures or capture digital images as long as they are attentive to the skill sessions and their actions do not present a safety issue to themselves or the other candidates. All pictures and images will be preapproved by the program coordinator before they are distributed in any format including printed or electronically. Violation of this policy is grounds for immediate dismissal from the program with no exceptions.

FACIAL HAIR:

Candidates with any and all facial hair that violates OSHA 1910.134 will be dismissed from the program. Our instructors will not interpret the standard so it is expected that each candidate is expected to be clean shaven for all classes in including registration.

PERQUISITES: ALL DUE 7/31/19

• Signed Training Authorization Letter • Accountability tags • Notebook w/pen • ICS-100 & ICS-700 Certificate , completed study guides, completed home skill check off sheets • Appropriate dress- no shorts, open toed shoes, sleeveless shirts- department t-shirts ok • Complete set of approved turnout gear • Approved SCBA w/spare cylinder • 20' 8-10 mm non-life, utility rope for knot tying & fireground functions • NO Body piercings for hands-on sessions, all students • 32 oz. sports drink to mix with drinking water for all hands-on sessions

***OUT OF COUNTY CANDIDATES* Due to escalating operational costs, each out of county student's sponsoring agency will be asked to donate Fifty Dollars \$50.00 . Payment must be made prior to class on August 18, 2019. Checks should be made payable to RTC Training Fund.**

CANDIDATE EXPECTATIONS

JUDGMENT:

Make reasonable, safe decisions when attempting to accomplish a task or solve a problem
Is courteous and respectful
Handles interpersonal conflicts effectively

COMMUNICATION:

Uses appropriate tone of voice
Articulates in a clear, logical and understandable manner
Displays confidence
Is persuasive and makes a positive impression
Demonstrates appropriate non-verbal communication techniques

PHYSICAL CONTACT:

- Understands that there is physical contact required in obtaining objectives
- Conducts physical interactions in an appropriate manner
- Realizes aggressive physical contact is grounds for immediate dismissal from the program

TEAMWORK:

- Works effectively with others in order to accomplish tasks or solve problems
- Offers help or encouragement to team members or other candidates when needed
- Consistently demonstrates safe practices for self and others

PROBLEM SOLVING:

- Approaches problems in a safe, logical and well thought out manner
- Seeks pro-active solutions to problems

INITIATIVE/MOTIVATION/WORK ETHIC:

- Accomplishes tasks or goals without being ordered, coerced or motivated by others
- Demonstrates desire for personal and professional development
- Accomplishes tasks or goals with a “safety first” attitude
- Takes on additional tasks or duties
- Actively seeks academic and technical knowledge for self improvement
- Is reliable in following safety practices in all situations

ADAPTABILITY/STRESS MANAGEMENT:

- Remains calm in stressful situations
- Adapts behavior in order to deal with changing situations in a safe manner
- Adapts behavior in order to accomplish individual and/or organizational goals
- Recognizes symptoms of stress in self and seeks to deal with stress appropriately
- Recognizes constructive criticism and adapts it to improve goals/expectations

INTEGRITY:

- Is sincere and honest when dealing with others
- Keeps commitments
- Respects personal property of others and training center
- Portrays professional image in speech, action and appearance
- Obeys all policies of the Office of Fire Prevention & Control, Regional Training Center and the Cortlandville Fire District

CANDIDATE NAME: _____

CANDIDATE SIGNATURE: _____

DATE: _____

PARENT/GUARDIAN NAME: _____

(For 16 & 17 year old candidates)

PARENT/GUARDIAN SIGNATURE : _____

DATE: _____

DEPARTMENT CHIEF NAME: _____

CHIEF’S SIGNATURE: _____

DATE: _____

INSTRUCTORS SFI#: _____

SFI SIGNATURE: _____

DATE: _____

Cortland County
 NYS IFO (FIREFIGHTER I) and BEFO Fall 2018
 Firefighter Training Series COURSE SCHEDULE
REGISTRATION July 31, 2019 1830 hr.

DATE/TIME LOCATION	Unit / Time	UNIT	READING	Instructors
July 31, 2019 Wednesday 1830 hr	Unit 1 3 hours BEFO	Orientation - Registration, Attendance, Testing, and Course Overview; Issue take home skills; Intro to Fire Service/FD Organization	IFSTA Ch 1 Pen, notebook	2 Instructors
August 17, 2019 Saturday 0830 hr	Unit 2 3 hours BEFO	FF Safety/PPE Presentation	IFSTA Ch 2&6 1 Instructor PPE, SCBA	1 Instructor
August 17, 2019 Saturday 1130	Unit 3 3 hours BEFO	PPE, SCBA support presentations Skills: 6-1-1, 6-1-10, 6-1-11, 6-1-6, 7	IFSTA Ch 6 3 SFI 2 CFI	3 Instructor
August 17, 2019 Saturday 1430	Unit 4 3 hours BEFO	Fire department communications	IFSTA Ch 3 1 instructor	1 Instructor
August 19, 2019 Monday 1830	Unit 5 3 hours BEFO	Building Construction presentation	IFSTA Ch 4 1 instructor	1 Instructor
August 21, 2019 Wednesday 1830	Unit 6 3 hours BEFO	Fire Behavior (fire control) presentation Written evaluation #1	IFSTA Ch 5 1 instructor	1 Instructor
August 24, 2019 Saturday 0830	Unit 8 3 hours BEFO	Ropes/Knots; ground ladder presentation	IFSTA Ch 8, 12 1 instructor	1 Instructor
August 24, 2019 Saturday 1130	Unit 7 3 hours BEFO	Portable fire extinguishers with live fire 7-1-1, 2, 3	Ch. 7 3 SFI 2 CFI	3 Instructors
August 24, 2019 Saturday 1430	Unit 9 3 hours BEFO	Ground ladders & rope skills 8-1-2 thru 8-1-12	Ch 12 3 SFI 2 CFI	3 Instructors
August 26, 2019 Monday 1830	Unit 15 3 hours BEFO	Loss Control & activities 18-1-8 thru 11	IFSTA Ch 18 1 instructor	1 Instructor

August 28, 2019 Wednesday 1830	Unit 17 3 hours BEFO	Life Safety initiatives/CS Awareness presentation; review	IFSTA Ch 21 Pgs 538-540 1 instructor	1 Instructor
September 4, 2019 Wednesday 1830	Unit 12 3 hours BEFO	Water supply, hose, fire stream presentation Written evaluation #2 (take home)	Ch 14, 15, 16 1 instructor	1 Instructor
September 7, 2019 Saturday 0830	Unit 10 3 hours BEFO	Ground ladders skills 12-1-2, 3,6,7,8,9,10,16,17	3 SFI 2 CFI	3 Instructors
September 7, 2019 Saturday 1130	Unit 11 3 hours BEFO	Ladder skills continues 12-1-4,5,8-1-13 to 8-1-18; victim removal; skills 9-1-1 & 9-1-4	3 SFI 2 CFI	3 Instructors
September 7, 2019 Saturday 1430	Unit 13 3 hours BEFO	Water supply, hose, fire stream skills 15-1-3,4, 15-1-1, 2	Ch 15, 16 3 SFI 2 CFI	3 Instructors
September 9, 2019 Monday 1830	Unit 16 3 hours BEFO	Origin and Cause, Scene lighting presentations	Ch 19 Pgs 479-484 1 instructor	1 Instructor
September 11, 2019 Wednesday 1830	Unit 18 3 hours BEFO	Forcible Entry & Tactical ventilation presentations; written evaluation #3 (Take home)	IFSTA Ch 11, 13 1 instructor	1 Instructor
September 14, 2019 Saturday 0830	Unit 14 3 hours BEFO	Hose skills 14-1-1 thru 4; 15-1-5,9,12,15,24,25,26,27; 16-1-1 thru 3, 17-1-7	4 SFI 2 CFI	4 Instructors
September 14, 2019 Saturday 1130	Unit 19 3 hours BEFO	Forcible entry skills 11-1-3 thru 11-1-8 Skill review	IFSTA Ch 11 3 SFI 2 CFI	3 Instructor
September 14, 2019 Saturday 1430	Unit 20 3 hours BEFO	Emergency medical care (CPR) Skills 9-1-3,5,6,7,9-1-17	IFSTA CH 22 2 SFI 1 CFI	2 Instructors
September 16, 2019 Monday 1830	Unit 21 3 hours BEFO	BEFO FINAL, FINAL skills	3 SFI 2 CFI	3 Instructors
September 18, 2019 Wednesday 1830	Unit 22 4 hours BEFO	Haz Mat presentation	IFSTA Ch 23 1 Instructor	1 Instructor
September 21, 2019 Saturday 0830	Unit 23 4 hours BEFO	Haz Mat presentation	IFSTA Ch 23 1 instructor	1 Instructor
Saturday 21, 2019 Saturday 1230	Unit 24 4 hours BEFO	Haz Mat presentation; Haz Mat activities 24-I-7 to 11 *WASH ALL PPE*	IFSTA Ch 24 2 SFI	2 Instructors

September 23, 2019 Monday 1830	Unit 25 4 hours BEFO/IFO	Haz Mat Skills 24-I-1, 24-I-2, 24-I-12; Haz Mat written exam; Haz Mat activities continued *WASH ALL PPE*	IFSTA Ch 24 2 SFI	2 Instructors
September 25, 2019 Wednesday 1830	Unit 1 3 hours IFO	Introduction/Orientation/BEFO Review PPE & SCBA Skills	1 instructor	1 Instructor
September 28, 2019 Saturday 0830	IFO Unit 6 3 hours IFO	Survival Skills 9-1-8, 11, 11A, 12, 12A, 14, 15, 16	3 SFI 2 CFI	3 Instructors
September 28, 2019 Saturday 1130	IFO Unit 7 3 hours IFO	PPE/SCBA skills; SCBA Emergencies; TOAC; Maze, homework issued	4 SFI 2 CFI	4 Instructors
September 28, 2019 Saturday 1430	Unit 5 3 hours IFO	PPE Skill 6-1-12 Drill #1; Victim removal from ladder; skills 12-1-18 & 12-1-19	IFSTA Ch 9&12 4 SFI 2 CFI	4 Instructors (?)
September 30, 2019 Monday 1830	Unit 2 3 hours IFO	Fire Control presentation	IFSTA Ch 17 1 instructor	1 Instructor
October 2, 2019 Wednesday 1830	Unit 3 3 hours IFO	Structural search presentation	IFSTA Ch 9 1 Instructor	1 Instructor
October 5, 2019 Saturday 0830	Unit 4 3 hours IFO	PPE skills 6-1-2,3,4,6-1-5; Structure fire search, 9-1-1& 9-1-4	IFSTA Ch 9 3 SFI 2 CFI	3 Instructors
October 5, 2019 Saturday 1130	Unit 8 3 hours IFO	Tactical ventilation/ FE skills 11-1-3 thru 8, 13-1-1 to 3, 13-1-5 to 8, 12-1- 12	IFSTA Ch 11 & 13 3 SFI, 2 CFI	3 Instructors
October 5, 2019 Saturday 1430	Unit 9 3 hours IFO	Hose, hose advancement skills	3 SFI 2 CFI	3 Instructors
October 7, 2019 Monday 1830	Unit 11 3 hours IFO	Vehicle fires 17-1-8	4 SFI	4 Instructors
October 9, 2019 Wednesday 1830	CTBS 4 hours	Courage to Be Safe (Student Manual)	2 SFI	2 Instructors
October 12, 2019 Saturday 0830	Unit 14 3 hours IFO	Initial (multiple) Company Operations NO LIVE FIRE	4 SFI 2 CFI	4 Instructors
October 12, 2019 Saturday 1130	IFO Unit 10 3 hours IFO	SCBA skills, maze TOAC make up	4 SFI 2 CFI	4 Instructors
October 14, 2019	TCO	NYS Truck Company Operations Student Manual	1 SFI	

Monday 1830	Unit 1			1 Instructor
October 16, 2019 Wednesday 1830	FFS?SCBA Units (1)	NYS Firefighter Survival/SCBA Confidence Student manuals	2 SFI	2 Instructors
October 19, 2019 Saturday 0700 TBA	Unit 12 4 hours BEFO/IFO	Structural fires 1; Skill 17-I-1 A	LIVE FIRE 4 SFI 4 CFI	4 Instructors
October 19, 2019 Saturday 1100 TBA	Unit 13 4 hours BEFO/IFO	Structural Fires 2; Skill 17-I-1 B	LIVE FIRE 4 SFI 4 CFI	4 Instructors
October 21, 2019 Monday 1830	Unit 15 3 hours IFO	Final Skills evaluation	3 SFI 1 CFI	3 Instructors
October 23, 2019 Wednesday 0830	Unit 16 IFO 3 hours IFO	SCBA/IFO FINAL written and skills	3 SFI 1 CFI	3 Instructors
October 26, 2019 Saturday 0830	SCBA 2, 3&4	SCBA Confidence/Calling the MAYDAY SKILLS, FINAL	3 SFI 2 CFI	3 Instructors
October 26, 2019 Saturday 0830	FFS 2, 3&4	Firefighter Survival Skills	3 SFI 2 CFI	3 Instructors
October 28, 2019 Monday 1830	TCO Unit 3	NYS Truck Company Operations Student Manual	1 SFI 2 CFI	2 Instructor 2 CFI
October 30, 2019 Wednesday 1830	TCO Unit 5	Truck Company Operations Unit 5	1 SFI 2 CFI	1 Instructor 2 CFI
November 2, 2019 Saturday 0830	TCO 2, 4&6	Truck Company Operations Unit 2&4 SKILLS	2 Instructors 2 CFI	2 Instructors 2 CFI
November 5, 2019 Tuesday 1800	VROL #1	NYS VROL Student Manual	1 Instructor	Santee?
November 6, 2019 Wednesday 1800	VROL #2	NYS VROL Student Manual	1 Instructor	Santee?
November 9, 2019 Saturday 0830	TCO 7&8	NYS TCO Student Manual/ Final Exam	2 SFI 2 CFI	2 Instructors 2 CFI
November 12, 2019 Tuesday 1800	VROL #3	Hands On		Santee 2 CFI
November 13, 2019	VROL # 4	Hands On		

Wednesday 1800				Santee? 2 CFI
November 14, 2019 Thursday 1800	VROL #5	Hands On		Santee? 2 CFI
November 25, 2019 Monday 1900		GRADUATION		

PERQUISITES: ALL MUST BE PRESENTED AT REGISTRATION 7/31/2019 @1830 Hr.

- **Signed Training Authorization Letter with proof of fit test and OSHA physical**
 - **(1) Set Accountability tags • Notebook w/pen • IFSTA STUDENT MANUAL**
 - **Complete set of approved turnout gear • Approved SCBA w/spare cylinder**
 - **Appropriate dress- no shorts, open toed shoes, sleeveless shirts- Department t-shirts ok**
 - **NO Body piercings for hands-on sessions, all students**
 - **ICS 100 & ICS 700 Certificates • Signed Candidate Agreement • 20' 8-10 mm non-life, utility rope for knot tying & fire ground functions**
 - **Completed take home study guides and required check off skill sheets • 32 oz. sports drink to mix with drinking water for all hands-on sessions**
- 16 Homework skills to be signed off by home FD: NYS Skill Sheets 2-I-1; 2-I-2; 6-I-6 & 7; 6-I-8 & 9; 8-I-1; 10-I-1; 11-I-1; 11-I-2; 12-I-1; 15-I-1 & 2; 15-I-3 & 4; 15-I-6; 15-I-10 & 14; 15-I-11 & 14; 18-I-1, 2 & 3; 18-I-6 & 7.**