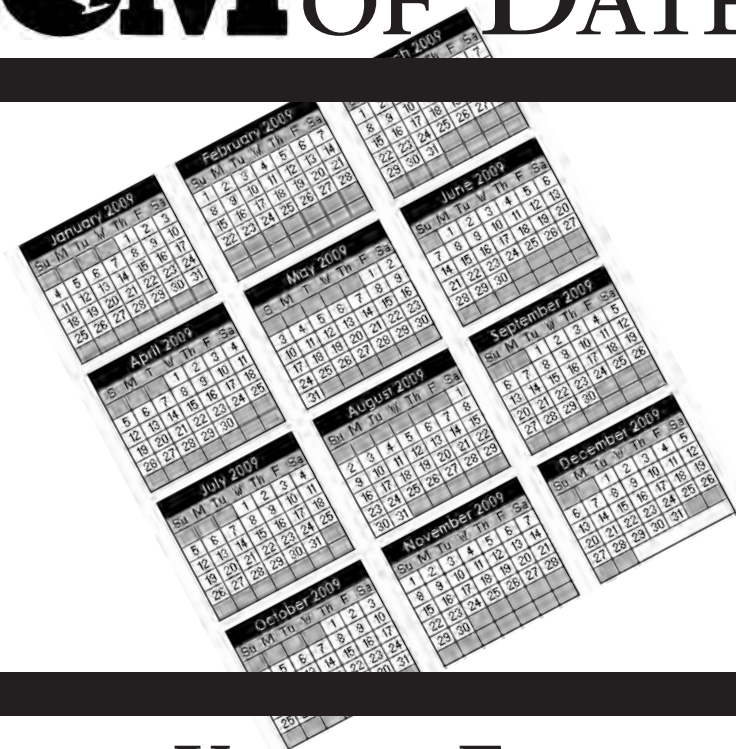


NY **COM** CALENDAR OF DATES



ANNUAL VILLAGE ELECTIONS

MARCH ELECTION

WEDNESDAY, MARCH 18, 2009

JUNE ELECTION

TUESDAY, JUNE 16, 2009

New York State Conference of Mayors & Municipal Officials

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Executive Director

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2009 Calendar of Dates for Village Elections

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Inquiries concerning village elections and village offices may be
directed to the attention of
Wade Beltramo
NYCOM General Counsel

The General Village Election

The village election material contained in this publication was compiled by the New York State Conference of Mayors. The dates and material are based upon current statutory provisions, including amendments through the 2008 session of the State Legislature. All election dates in this calendar have been confirmed by the State Board of Elections. This Calendar of Dates is another example of the practical services provided by the Conference of Mayors to its members.



Peter A. Baynes
Executive Director

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June Election ■ Tuesday, June 16, 2009

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GENERAL INFORMATION

Saturday, Sunday, and Public Holiday Dates

Election Law § 1-106. Filing of papers; when received

1. All papers required to be filed pursuant to the provisions of this chapter shall, unless otherwise provided, be filed between the hours of nine A.M. and five P.M. If the last day for filing shall fall on a Saturday, Sunday or legal holiday, the next business day shall become the last day for filing. All papers sent by mail in an envelope postmarked prior to midnight of the last day of filing shall be deemed timely filed and accepted for filing when received

2. The failure to file any petition or certificate relating to the designation or nomination of a candidate for party position or public office or to the acceptance or declination of such designation or nomination within the time prescribed by the provisions of this chapter *shall be a fatal defect* [emphasis added].

General Construction Law § 24. Public holidays; half-holidays

Pursuant to General Construction Law § 24, the following days are public holidays:

Public Holiday	2009 Date
January 1st – New Year's Day	January 1, 2009
Third Monday in January – Martin Luther King, Jr. Day	January 19, 2009
February 12th – Lincoln's Birthday	February 12, 2009
Third Monday in February – Washington's Birthday	February 16, 2009
Last Monday in May – Memorial Day	May 25, 2009
Second Sunday in June – Flag Day	June 14, 2009
July 4th – Independence Day	July 4, 2009
First Monday in September – Labor Day	September 7, 2009
Second Monday in October – Columbus Day	October 12, 2009
November 11th – Veterans' Day	November 11, 2009
Fourth Thursday in November – Thanksgiving Day	November 26, 2009
December 25th – Christmas Day	December 25, 2009

If any of these days falls on a Sunday (except Flag Day), then the holiday is celebrated the next day.

General Construction Law § 25-a. Public holiday, Saturday or Sunday in statutes; extension of time where performance of act is due on Saturday, Sunday or public holiday

1. When any period of time, computed from a certain day, within which or after which or before which an act is authorized or required to be done, ends on a Saturday, Sunday or a public holiday, such act may be done on the next succeeding business day and if the period ends at a specified hour, such act may

be done at or before the same hour of such next succeeding business day, except that where a period of time specified by contract ends on a Saturday, Sunday or a public holiday, the extension of such period is governed by section twenty-five of this chapter.

2. Where time is extended by virtue of the provisions of this section, such extended time shall not be included in the computation of interest, except that when the period is specified as a number of months, such extended time shall be included in the computation of interest.

Campaign Receipts & Expenditures

Title 9, New York Codes, Rules and Regulations, Subtitle V, § 6200.2

Section 6200.2. Time for filing statements of campaign receipts and expenditures

The statements of campaign receipts and expenditures required by sections 14-102 and 14-104 of the Election Law shall be filed at the following times:

(a) On the 32nd and 11th day before, and on the 27th day next succeeding, the election, other than a primary election, or convention to which the statement relates; if there is a contested primary election, said statements shall be filed on the 32nd and 11th day before and the 10th day next succeeding such contested primary election. If it is necessary to hold a runoff primary, a statement shall be received on the fourth day preceding such runoff primary and on the 10th day next succeeding such runoff primary.

(b) In addition to the statements required to be filed pursuant to the provisions of subdivision (a) of this section, periodic statements shall be filed no later than the 15th day of January and July of each subsequent year until such time as the candidate or committee terminates activities. At such time, a final statement shall be filed particularizing campaign receipts and expenditures during the filing period. It shall also evidence a complete payment of all liabilities and the expenditure of all funds in the possession of the committee or candidate. The filing of said statement shall terminate the activities of the political committee or candidate.

(c) In addition to the statements required to be filed pursuant to the provisions of subdivisions (a) and (b) of this section, political committees shall file periodic statements no later than the 15th day of January and July of each year from the time the statement required by section 14-118 of the Election Law is filed.

(d) If, pursuant to subdivisions (a) and (b) of this section, a candidate or committee is required to file two statements within a period of five days, the information required to be included in each such statement may be combined in a single statement provided that the information contained in such single statement shall be segregated and identified as to the election to which it relates. Such combined statement shall be filed on the date on which the latter of the two separate statements would be required to be filed.

(e) A runoff primary shall not be construed to be a separate contested primary election for the purposes of this section.

(f) If a person or political committee receives or expends funds to promote such person's candidacy for a particular office and the person fails to qualify for either the primary or general election ballot, statements of receipts and expenditures shall be required to be filed pursuant to subdivision (b) of this section.

(g) Contributions in excess of \$1,000 received within 14 days preceding an election which, pursuant to section 14-108(2) of the Election Law, are required to be reported within 24 hours of receipt. Such report shall include the name of the committee receiving such contribution, the name and residence address of the contributor, the dollar amount of the contribution and the date of the contribution. Such contributions may be reported by letter signed by the treasurer of the committee receiving the contributions or on standard campaign financial disclosure forms and may be transmitted to the proper filing officer by electronic transmission. All such contributions shall also be included on the statement required to be filed on the post-election filing next succeeding the election for which the contribution is intended.

MARCH VILLAGE ELECTION - WEDNESDAY, MARCH 18, 2009

SPECIAL NOTE: March village elections are usually held on the third Tuesday of March. See Election Law § 15-104(a). However, when the third Tuesday of March falls on March 17th (St. Patrick's Day), the village board of trustees **must** adopt a resolution providing that the election will be held on March 18th. This requirement is new since the last time the third Tuesday in March fell on March 17th. The election's political calendar continues to be computed from the third Tuesday of March. See Election Law § 15-104(1)(b). The Election Law is silent as to when the board of trustees must adopt this resolution. However, it is recommended that the resolution be adopted prior to Sunday, November 16, 2008, the deadline for publishing notice designating the office(s) to be filled at the election and the term(s) thereof.

NOTE: If the village fails to publish or post required information, the election will not be invalidated, except that a vote on a proposition will be void if the required notice of election is not given. Election Law § 15-104(5).

Thursday, October 16, 2008 – For villages whose March elections are conducted by the county board of elections, last day for the village clerk to transmit to the county board of election a certificate setting forth each village office to be filled.

Election Law § 4-106(2) – At least five (5) months prior to the election.

Friday, November 14, 2008 – For villages whose March elections are conducted by the county board of elections, last day for the board of trustees to submit to the county board of elections a list of polling places within the village.

Election Law § 4-104(1) – At least four (4) months prior to the election.

NOTE: At least four (4) months prior to the election is Sunday, November 16th. Because county Boards of Election are not open on Sunday (as a general rule), the list of polling places should be submitted no later than the Friday before November 16th.

Sunday, November 16, 2008 – Last day for the village clerk to publish a notice designating the office(s) to be filled and the term(s) thereof.

Election Law § 15-104(3)(a) – At least four (4) months prior to the election.

Sunday, November 16, 2008 – Last day to divide village into election districts.

Election Law § 15-110(5). At least 120 days before the election.

Tuesday, November 18, 2008 – First day village clerk may accept absentee ballot applications.

Election Law § 15-120(4). Not earlier than four (4) months prior to the election.

Monday, December 01, 2008 – First day that an individual may sign a party primary designating petition.

Election Law § 15-108(9). Not earlier than six (6) weeks prior to the last day to file party primary designating petitions.

Friday, December 26, 2008 – Deadline for filing the first statement of campaign receipts and expenditures for the village primary.

Rules of the State Board of Election §§ 6200.1 & 6200.2. Must be 32 days before the primary.

Tuesday, December 30, 2008 – First day that individuals may sign independent nominating petitions.

Election Law § 15-108(9). Not earlier than six (6) weeks before the last day to file independent nominating petitions.

Monday, January 5, 2009 – First day to file party designating petitions for village primaries.

Election Law § 15-108(7)(d). Not earlier than 22 days before the primary.

Tuesday, January 6, 2009 to Tuesday, January 13, 2009 – First day political parties may publish notice of a party caucus in a newspaper (this date depends upon the date of the caucus).

Election Law § 15-108(2)(c). Not earlier than two (2) weeks before the caucus.

Thursday, January 8, 2009 to Thursday, January 15, 2009 – Last day to file a declination of a party primary designation (this date depends upon the date the designating petition is filed).

Election Law § 15-108(7)(e). Within three (3) days of filing of the designating petition.

NOTE: Within one (1) day of a declination being filed, the village clerk must notify the committee to fill vacancies named in the petition.

Monday, January 12, 2009 to Tuesday, January 20, 2009 – Last day to post and file notice of the party caucus in the offices of the village clerk and county board of elections (this date depends upon the scheduled date of the caucus).

Election Law § 15-108(2)(c). At least ten (10) days before the scheduled caucus.

NOTE: When the last day to post and file a notice of the party caucus in the offices of the village clerk and county board of elections falls on a Saturday or a Sunday, then, pursuant to Election Law § 1-106, the last day to file the notice is extended to the next business day. Thus, if ten (10) days before a scheduled caucus falls on Saturday, January 10th or 11th, then the filing deadline is extended to Monday, January 12th. If ten (10) days before a scheduled caucus falls on Saturday, January 17th, because January 17th is a Saturday, and Monday, January 19th is Martin Luther King, Jr. Day, pursuant to Election Law § 1-106, the last day to file the second statement of campaign receipts and expenditures for the village primary is extended to Tuesday, January 20th.

Monday, January 12, 2009 – Last day to file party designating petitions for village primaries.

Election Law § 15-108(7)(d). Not later than 15 days prior to the primary.

NOTE: Upon the filing of a designating petition, the village clerk must notify via mail each individual designated. The notice must (a) state the last day to decline the designation and (b) include a statement that the candidate's name will appear on the ballot as it appears in the notice. Election Law § 6-144.

Tuesday, January 13, 2009 – Last day to file written objections to party primary designating petitions.

Election Law § 15-108(10). Not later than one (1) day after the last date to file the petition with the village clerk.

Thursday, January 15, 2009 – Last day to file written specifications of objection to party primary designating petitions.

Election Law § 15-108(10). Written specifications of the grounds of the objections must be filed with the village clerk within two days after the filing of the written objection.

NOTE: If an objection to a party primary designating petition is filed before January 13, the written specifications will be due before January 15, the exact date dependent upon the filing date of the objection.

Thursday, January 15, 2009 – Last day for the board of trustees to adopt a resolution providing that there will not be a village registration day.

Election Law § 15-118(3). Resolution is effective for all village elections held more than 60 days after the resolution is adopted.

Friday, January 16, 2009 – Last day for the board of trustees to adopt a resolution identifying the polling place in each district and the hours the polls will be open. Polls must be open at least 12:00 noon until 9:00 p.m.

Election Law § 15-104(3). Must be adopted at least 60 days prior to the election.

Friday, January 16, 2009 – Deadline for filing the second statement of campaign receipts and expenditures for the village primary.

Rules of the State Board of Election §§ 6200.1 & 6200.2. Must be 11 days before the primary.

Tuesday, January 20, 2009 – Earliest date for holding a party caucus.

Election Law § 15-108(2)(a). Not more than 56 days before the election.

NOTE: Party officials must either

(a) publish notice of the caucus in a newspaper not more than two (2) nor less than one (1) week before the caucus, or

(b) post notice of the caucus in six (6) public places in the village at least ten (10) days before the caucus.

Notices must also be filed and posted in the offices of the village clerk and county board of elections at least ten (10) days before the caucus. Election Law § 15-108(2)(c).

Thursday, January 22, 2009 – First day a certificate of party nomination may be filed.

Election Law § 15-108(7)(a). Not earlier than 54 days prior to election.

Tuesday, January 27, 2009 – Primary day in villages where party nominations are made via a primary.

Election Law § 15-108(2)(a). 49 days prior to the village election.

NOTE: Party officials must publish notice of the primary in at least one newspaper of general circulation within the village of the primary at least once a week for two (2) weeks prior to the primary. Election Law § 15-108(2)(b).

Tuesday, January 27, 2009 – Last date for holding a party caucus.

Election Law § 15-108(2)(a). Not later than 49 days prior to the village election.

NOTE: Party officials must either

(a) publish notice of the caucus in a newspaper not more than two (2) nor less than one (1) week before the caucus, or

(b) post notice of the caucus in six (6) public places in the village at least ten (10) days before the caucus.

Notices must also be filed and posted in the offices of the village clerk and county board of elections at least ten (10) days before the caucus. Election Law § 15-108(2)(c).

Thursday, January 29, 2009 – Last day to file a certificate of party nomination.

Election Law § 15-108(7)(a). Not later than 47 days prior to the village election.

NOTE: If a list of caucus or primary participants is not filed with the certificate, the clerk must immediately mail notice to those who signed the certificate, stating that the list of nominations must be filed within five (5) days after the mailing of the notice. Election Law § 15-108(2)(e).

NOTE: Upon the filing of a certificate of nomination or a petition nominating a person, the village clerk must mail notice thereof to each person. The notice must state that the last day to decline the designation or nomination, and include a statement that the candidate's name will appear on the ballot as it appears in the notice. Election Law § 6-144.

Friday, January 30, 2009 – Last day to file written objections to certificates of party nomination.

Election Law § 15-108(10). Not later than one (1) day after the last date to file the certificate of nomination with the village clerk.

Friday, January 30, 2009 – Last day to file a certificate of acceptance or declination of a party nomination.

Election Law § 15-108(7)(b). Not later than 44 days prior to the election.

Monday, February 2, 2009 – Last day to file written specifications of objection to certificates of party nomination.

Election Law § 15-108(10). Written specifications of the grounds of the objections must be filed with the village clerk within two (2) days after the filing of the written objection.

NOTE: If an objection to a certificate of party nomination is filed before January 29th, the written specifications will be due before February 2nd, the exact date dependent upon the filing date of the objection.

NOTE: If an objection is filed on Thursday, January 29th or Friday January 30th, the last day to file written specifications on the objections would be on Saturday, January 31st or Sunday, February 1st respectively. Pursuant to Election Law § 1-106, the last day to file is extended to Monday, February 2nd.

Tuesday, February 3, 2009 – First day to file an independent nominating petition.

Election Law § 15-108(8)(a). Not earlier than 42 days before the village election.

Wednesday, February 4, 2009 – Last day to fill a vacancy caused by a declination of a party nomination.

Election Law § 15-108(7)(c). Not later than 41 days prior to the village election.

Thursday, February 5, 2009 – Last day for the board of trustees to appoint election inspectors.

Election Law § 15-116(1). At least 40 days before the general village election (See special provisions for Nassau County. Election Law § 15-116(2)).

Friday, February 6, 2009 – Deadline for filing the third statement of campaign receipts and expenditures for the village primary.

Rules of the State Board of Election §§ 6200.1 & 6200.2. Must be ten (10) days after the primary.

Sunday, February 8, 2009 – Last day for the board of trustees to adopt a resolution establishing a second registration day to be 12 days before the election.

Election Law § 15-118(5). Not later than 37 days prior to the first election for which it is effective.

Tuesday, February 10, 2009 – Last day to file independent nominating petitions for an office to be filled at the general village election.

Election Law § 15-108(8)(a). Not later than 35 days before the village election.

NOTE: Upon the filing of a certificate of nomination or a petition nominating a person, the village clerk must immediately notify via mail each individual nominated. The notice must state the last day to decline and include a state that the candidate's name will appear on the ballot as it appears in the notice. Election Law § 6-144.

Wednesday, February 11, 2009 – Last day to file written objections to independent nominating petitions.

Election Law § 15-108(10). Not later than one (1) day after the last date to file the petition with the village clerk.

Friday, February 13, 2009 – Last day to file written specifications of objection to independent nominating petitions.

Election Law § 15-108(10). Written specifications of the grounds of the objections must be filed with the village clerk within two (2) days after the filing of the written objection.

NOTE: If an objection to an independent nominating petitions is filed before February 11th, the written specifications will be due before February 13th, the exact date dependent upon the filing date of the objection.

Friday, February 13, 2009 – Last day to file certificate of acceptance or declination of an independent nomination for an office to be filled at the village election.

Election Law § 15-108(8)(b). Not later than three (3) days after the last day to file the petition.

Friday, February 13, 2009 – Deadline for filing the first statement of campaign receipts and expenditures for the village election.

Rules of the State Board of Election §§ 6200.1 & 6200.2. Must be 32 days before the election.

Friday, February 13, 2009 – For villages with two registration days, last day for the board of trustees to adopt a resolution stating the place and hours at which inspectors will meet to prepare register and the hours and place of registration and election.

Election Law § 15-118(4). At least 20 days before the first registration day.

Sunday, February 15, 2009 – For villages with only one registration day, last day for the board of trustees to adopt a resolution stating the place and hours at which inspectors will meet to prepare register and the hours and place of registration and election.

Election Law § 15-118(4). At least 20 days before the registration day.

Tuesday, February 17, 2009 – Last day to file a certificate to fill a vacancy caused by declination of an independent nomination for an office to be filled at the general village election.

Election Law § 15-108(8)(c). Not later than 3 days after the last day to file a certificate of declination.

NOTE: Three days after the last day to file certificates of declination falls is Monday, February 16th. Because February 16, 2009 is celebrated as Washington's Birthday, the last day to file certificates to fill a vacancy is extended to Tuesday, February 17th.

Monday, February 23, 2009 – For villages with two registration days, last day to publish and post in each election district a copy of the resolution stating the date, place, and time when inspectors will meet to register voters.

Election Law § 15-118(4). At least ten (10) days prior to registration day.

Wednesday, February 25, 2009 – For villages with only one registration day, last day to publish and post in each election district a copy of the resolution stating the date, place, and time when inspectors will meet to register voters.

Election Law § 15-118(4). At least ten (10) days prior to registration day.

Thursday, March 5, 2009 – First registration day in villages with two registration days.

Election Law § 15-118(5). Twelve (12) days before general village election.

NOTE: The hours of registration must be at least from noon to 5:00 p.m.

Friday, March 6, 2009 – Deadline for filing the second statement of campaign receipts and expenditures for the village election.

Rules of the State Board of Election §§ 6200.1 & 6200.2. Must be 11 days before the election.

Saturday, March 7, 2009 – Last day individuals may register with the county board of elections to be eligible to vote in the village election.

Election Law § 15-118(2). At least ten (10) days before the election.

Saturday, March 7, 2009 – Last day for the village clerk to publish notice setting forth the (1) polling place in each district, (2) hours during which the polls are open (at least 12:00 noon to 9:00 p.m.), (3) names and addresses of candidates, offices, and term nominated for, and (4) abstract of any proposition.

Election Law 15-104(3)(c) and (4). At least ten (10) days prior to general village election. The notice must also be posted in six (6) conspicuous places in the village and at each polling place at least one (1) day before election.

Saturday, March 7, 2009 – Registration day in villages with one registration day. For villages with two registration days, this is the second registration day.

Election Law § 15-118(5). Ten (10) days prior to election.

NOTE: The hours of registration must be at least from 12:00 noon to 5:00 p.m.

Tuesday, March 10, 2009 – Last day for the board of elections to provide a list of registered voters to the village clerk.

Election Law § 5-612(1). At least seven (7) days prior to general village election.

NOTE: The village clerk must contact the county board of elections for a list of registered voters.

Tuesday, March 10, 2009 – Last day for the village clerk to receive applications for absentee ballots to be mailed to a qualified voter.

Election Law § 15-120(4). At least seven (7) days prior to election.

Wednesday, March 11, 2009 – Last day for the village clerk to mail absentee ballots qualified voters.

Election Law § 15-120(5). Not later than six (6) days before the village election.

Friday, March 13, 2009 – Last day to open the voting machines to inspection by the candidates or their representatives. The candidates must be notified, in writing, of the opening of the machines.

Election Law § 7-128(1) and (2). Must be at least two (2) days before the election. General Construction Law § 20 applies.

Monday, March 16, 2009 – Last day for the village clerk to receive personal applications for an absentee ballot from an applicant or an applicant's agent. Upon receiving an application, the clerk must deliver the absentee ballot to the applicant or their agent named in the application.

Election Law § 15-120(5). Not later than one (1) day prior to the election.

Wednesday, March 18, 2009 – The village election.

Election Law § 15-104. March village elections are normally held on the third Tuesday of March. See Election Law § 15-104(a). However, when the third Tuesday of March falls on March 17th (St. Patrick's Day), the village board of trustees must adopt a resolution providing that the election will be held on March 18th. The election's political calendar continues to be computed from the third Tuesday of March. See Election Law § 15-104(b).

Wednesday, March 18, 2009 – Village clerk must deliver the absentee ballots to the board of inspectors.

Election Law § 15-120(7). On the day of the general village election. (Last day for the village clerk to receive absentee ballots in person or by mail.)

Thursday, March 19, 2009 – Inspectors must file a certificate of canvass of voters with the village clerk.

Election Law § 15-126(1). Before 9:00 a.m. of the day following the village election.

Thursday, March 19, 2009 – The board of trustees must meet to canvass the election returns when a village has more than one election district.

Election Law § 15-126(1). Not later than 8:00 p.m. of the day after the village election.

Saturday, March 21, 2009 – Last day for the village clerk to notify the individuals that have been elected and must take an oath of office within 30 days after they take office.

Election Law § 15-128. Within three (3) days after the village election.

Monday, April 13, 2009 – Deadline for filing the third statement of campaign receipts and expenditures for the village primary.

Rules of the State Board of Election §§ 6200.1 & 6200.2. Must be 27 days after the election.

JUNE VILLAGE ELECTION • TUESDAY, JUNE 16, 2009

NOTE: If the village fails to publish or post required information, the election will not be invalidated, except that a vote on a proposition will be void if the required notice of election is not given. Election Law § 15-104(5).

Thursday, January 15, 2009 – For villages whose June elections are conducted by the county board of elections, last day for the village clerk to transmit to the county board of election a certificate setting forth each village office to be filled.

Election Law § 4-106(2) – At least five (5) months prior to the election.

Friday, February 13, 2009 – For villages whose June elections are conducted by the county board of elections, last day for the board of trustees to submit to the county board of elections a list of polling places within the village.

Election Law § 4-104(1) – At least four (4) months prior to the election.

NOTE: At least four (4) months prior to the election is Sunday, February 15th. Because county Boards of Election are not open on Sunday (as a general rule), the list of polling places should be submitted no later than the Friday before February 15th.

Sunday, February 15, 2009 – Last day for the village clerk to publish a notice designating the office(s) to be filled and the term(s) thereof.

Election Law § 15-104(3)(a) – At least four (4) months prior to the election.

Sunday, February 15, 2009 – Last day to divide village into election districts.

Election Law § 15-110(5). At least 120 days before the election.

Tuesday, February 17, 2009 – First day village clerk may accept absentee ballot applications.

Election Law § 15-120(4). Not earlier than four (4) months prior to the election.

Monday, March 2, 2009 – First day that an individual may sign a party primary designating petition.

Election Law § 15-108(9). Not earlier than six (6) weeks prior to the last day to file party primary designating petitions.

Friday, March 27, 2009 – Deadline for filing the first statement of campaign receipts and expenditures for the village primary.

Rules of the State Board of Election §§ 6200.1 & 6200.2. Must be 32 days before the primary.

Tuesday, March 31, 2009 – First day that individuals may sign independent nominating petitions.

Election Law § 15-108(9). Not earlier than six (6) weeks before the last day to file independent nominating petitions.

Monday, April 6, 2009 – First day to file party designating petitions for village primaries.

Election Law § 15-108(7)(d). Not earlier than 22 days before the primary.

Thursday, April 9, 2009 to Thursday, April 16, 2009 – Last day to file a declination of a party primary designation (this date depends upon the date the designating petition is filed).

Election Law § 15-108(7)(e). Within three (3) days of filing of the designating petition.

NOTE: Within one (1) day of a declination being filed, the village clerk must notify the committee to fill vacancies named in the petition.

Monday, April 13, 2009 to Monday, April 20, 2009 – Last day to post and file notice of the party caucus in the offices of the village clerk and county board of elections (this date depends upon the scheduled date of the caucus).

Election Law § 15-108(2)(c). At least ten (10) days before the scheduled caucus.

NOTE: When the last day to post and file a notice of the party caucus in the offices of the village clerk and county board of elections falls on a Saturday or a Sunday, then, pursuant to Election Law § 1-106, the last day to file the notice is extended to the next business day. Thus, if ten (10) days before a scheduled caucus falls on Saturday, April 11th or Sunday, April 12th, then the filing deadline is extended to Monday, April 13th. If ten (10) days before a scheduled caucus falls on Saturday, April 18th, then the filing deadline is extended to Monday, April 20th.

Monday, April 13, 2009 – Last day to file party designating petitions for village primaries.

Election Law § 15-108(7)(d). Not later than 15 days prior to the primary.

NOTE: Upon the filing designating petition, the village clerk must notify via mail each individual designated. The notice must (a) state the last day to decline the designation and (b) include a statement that the candidate's name will appear on the ballot as it appears in the notice. Election Law § 6-144.

Tuesday, April 14, 2009 – Last day to file written objections to party primary designating petitions.

Election Law § 15-108(10). Not later than one (1) day after the last date to file the petition with the village clerk.

Thursday, April 16, 2009 – Last day to file written specifications of objection to party primary designating petitions.

Election Law § 15-108(10). Written specifications of the grounds of the objections must be filed with the village clerk within two days after the filing of the written objection.

NOTE: If an objection to a party primary designating petition is filed before April 14th, the written specifications will be due before April 16th, the exact date dependent upon the filing date of the objection.

Thursday, April 16, 2009 – Last day for the board of trustees to adopt a resolution abolishing the village registration day.

Election Law § 15-118(3). Resolution is effective for all village elections held more than 60 days after the resolution is adopted.

Friday, April 17, 2009 – Last day for the board of trustees to adopt a resolution identifying the polling place in each district and the hours the polls will be open. Polls must be open at least during the hours from 12:00 noon until 9:00 p.m.

Election Law § 15-104(3)(b). Must be adopted at least 60 days prior to the election.

Friday, April 17, 2009 – Deadline for filing the second statement of campaign receipts and expenditures for the village primary.

Rules of the State Board of Election §§ 6200.1 & 6200.2. Must be 11 days before the primary.

Tuesday, April 21, 2009 – Earliest date for holding a party caucus.

Election Law § 15-108(2)(a). Not more than 56 days before the election.

NOTE: Party officials must either

*(a) publish notice of the caucus in a newspaper not more than two (2) nor less than one (1) week before the caucus, **or***

(b) post notice of the caucus in six (6) public places in the village at least ten (10) days before the caucus.

Notices must also be filed and posted in the offices of the village clerk and county board of elections at least ten (10) days before the caucus. Election Law § 15-108(2)(c).

Thursday, April 23, 2009 – First day a certificate of party nomination may be filed.

Election Law § 15-108(7)(a). Not earlier than 54 days prior to election.

Tuesday, April 28, 2009 – Primary day in villages where party nominations are made via a primary.

Election Law § 15-108(2)(a). 49 days prior to the village election.

NOTE: Party officials must publish notice in at least one newspaper of general circulation within the village of the primary at least once a week for two (2) weeks prior to the primary.

Election Law § 15-108(2)(b).

Tuesday, April 28, 2009 – Last date for holding a party caucus.

Election Law § 15-108(2)(a). Not later than 49 days prior to the village election.

NOTE: Party officials must either

(a) publish notice of the caucus in a newspaper not more than two (2) nor less than one (1) week before the caucus, or

(b) post notice of the caucus in six (6) public places in the village at least ten (10) days before the caucus.

Notices must also be filed and posted in the offices of the village clerk and county board of elections at least ten (10) days before the caucus. Election Law § 15-108(2)(c).

Thursday, April 30, 2009 – Last day to file a certificate of party nomination.

Election Law § 15-108(7)(a). Not later than 47 days prior to the village election.

NOTE: If a list of caucus or primary participants is not filed with the certificate, the clerk must immediately mail notice to those who signed the certificate, stating that the list of nominations must be filed within five (5) days after the mailing of the notice. Election Law § 15-108(2)(e).

NOTE: Upon the filing of a certificate of nomination or a petition nominating a person, the village clerk must mail notice thereof to each person. The notice must state that the last day to decline the designation or nomination, and include a statement that the candidate's name will appear on the ballot as it appears in the notice. Election Law § 6-144.

Friday, May 1, 2009 – Last day to file written objections to certificates of party nomination.

Election Law § 15-108(10). Not later than one (1) day after the last date to file the certificate of nomination with the village clerk.

Friday, May 1, 2009 – Last day to file a certificate of acceptance or declination of a party nomination.

Election Law § 15-108(7)(b). Not later than 44 days prior to the election.

Monday, May 4, 2009 – Last day to file written specifications of objection to certificates of party nomination.

Election Law § 15-108(10). Written specifications of the grounds of the objections must be filed with the village clerk within two (2) days after the filing of the written objection.

NOTE: If an objection to a certificate of party nomination is filed before April 30 the written specifications will be due before May 1st, the exact date dependent upon the filing date of the objection.

NOTE: If an objection is filed on Thursday, April 30th or Friday May 1st, the last day to file written specifications on the objections would be on Saturday, May 2nd or Sunday, May 3rd respectively. Pursuant to Election Law § 1-106, the last day to file is extended to Monday, May 4th.

Tuesday, May 5, 2009 – First day to file an independent nominating petition.

Election Law § 15-108(8)(a). Not earlier than 42 days before the village election.

Wednesday, May 6, 2009 – Last day to fill a vacancy caused by a declination of a party nomination.

Election Law § 15-108(7)(c). Not later than 41 days prior to the village election.

Thursday, May 7, 2009 – Last day for the board of trustees to appoint election inspectors.

Election Law § 15-116(1). At least 40 days before the general village election (See special provisions for Nassau County. Election Law § 15-116(2)).

Friday, May 8, 2009 – Deadline for filing the third statement of campaign receipts and expenditures for the village primary.

Rules of the State Board of Election §§ 6200.1 & 6200.2. Must be ten (10) days after the primary.

Sunday, May 10, 2009 – Last day for the board of trustees to adopt a resolution establishing a second registration day to be 12 days before the election.

Election Law § 15-118(5). Not later than 37 days prior to the first election for which it is effective.

Tuesday, May 12, 2009 – Last day to file independent nominating petitions for an office to be filled at the general village election.

Election Law § 15-108(8)(a). Not later than 35 days before the village election.

NOTE: Upon the filing of a certificate of nomination or a petition nominating a person, the village clerk must immediately notify via mail each individual nominated. The notice must state the last day to decline and include a statement that the candidate's name will appear on the ballot as it appears in the notice. Election Law § 6-144.

Wednesday, May 13, 2009 – Last day to file written objections to independent nominating petitions.

Election Law § 15-108(10). Not later than one (1) day after the last date to file the petition with the village clerk.

Friday, May 15, 2009 – Last day to file written specifications of objection to independent nominating petitions.

Election Law § 15-108(10). Written specifications of the grounds of the objections must be filed with the village clerk within two (2) days after the filing of the written objection.

NOTE: If an objection to an independent nominating petitions is filed before May 13th, the written specifications will be due before May 15th, the exact date dependent upon the filing date of the objection.

Friday, May 15, 2009 – Last day to file certificate of acceptance or declination of an independent nomination for an office to be filled at the village election.

Election Law § 15-108(8)(b). Not later than three (3) days after the last day to file the petition.

Friday, May 15, 2009 – Deadline for filing the first statement of campaign receipts and expenditures for the village election.

Rules of the State Board of Election §§ 6200.1 & 6200.2. Must be 32 days before the election.

Friday, May 15, 2009 – For villages with two registration days, last day for the board of trustees to adopt a resolution stating the place and hours at which inspectors will meet to prepare register and the hours and place of registration and election.

Election Law § 15-118(4). At least 20 days before the first registration day.

Sunday, May 17, 2009 – For villages with only one registration day, last day for the board of trustees to adopt a resolution stating the place and hours at which inspectors will meet to prepare register and the hours and place of registration and election.

Election Law § 15-118(4). At least 20 days before the registration day.

Monday, May 18, 2009 – Last day to file a certificate to fill vacancy caused by declination of an independent nomination for an office to be filled at the general village election.

Election Law § 15-108(8)(c). Not later than three (3) days after the last day to file a certificate of declination.

Monday, May 25, 2009 – For villages with two registration days, last day to publish and post in each election district a copy of the resolution stating the date, place, and time when inspectors will meet to register voters.

Election Law § 15-118(4). At least ten (10) days prior to registration day.

Wednesday, May 27, 2009 – For villages with only one registration day, last day to publish and post in each election district a copy of the resolution stating the date, place, and time when inspectors will meet to register voters.

Election Law § 15-118(4). At least ten (10) days prior to registration day.

Thursday, June 04, 2009 – First registration day in village with two registration days.

Election Law § 15-118(5). Twelve (12) days before general village election.

NOTE: The hours of registration must be at least from 12:00 noon to 5:00 p.m.

Friday, June 05, 2009 – Deadline for filing the second statement of campaign receipts and expenditures for the village election.

Rules of the State Board of Election §§ 6200.1 & 6200.2. Must be 11 days before the election.

Saturday, June 06, 2009 – Last day individuals may register with the county board of elections to be eligible to vote in the village election.

Election Law § 15-118(2). At least ten (10) days before the election.

Saturday, June 06, 2009 – Last day for the village clerk to publish notice setting forth the (1) polling place in each district, (2) hours during which the polls are open (at least 12:00 noon to 9:00 p.m.), (3) names and addresses of candidates, offices, and term nominated for, and (4) abstract of any proposition.

Election Law 15-104(3)(c) and (4). At least ten (10) days prior to general village election. The notice must also be posted in six (6) conspicuous places in the village and at each polling place at least one (1) day before election.

Saturday, June 06, 2009 – Registration day in villages with one registration day. For villages with two registration days, this is the second registration day.

Election Law § 15-118(5). Ten (10) days prior to election.

NOTE: The hours of registration must be at least from 12:00 noon to 5:00 p.m.

Tuesday, June 09, 2009 – Last day for the board of elections to provide a list of registered voters to the village clerk.

Election Law § 5-612(1). At least seven (7) days prior to general village election.

NOTE: The village clerk must contact the county board of elections for a list of registered voters.

Tuesday, June 09, 2009 – Last day for the village clerk to receive applications for absentee ballots to be mailed to a qualified voter.

Election Law § 15-120(4). At least seven (7) days prior to election.

Wednesday, June 10, 2009 – Last day for the village clerk to mail absentee ballots qualified voters.

Election Law § 15-120(5). Not later than six (6) days before the village election.

Friday, June 12, 2009 – Last day to open the voting machines to inspection by the candidates or their representatives. The candidates must be notified, in writing, of the opening of the machines.

Election Law § 7-128(1) and (2). Must be at least two (2) days before the election. General Construction Law § 20 applies.

Monday, June 15, 2009 – Last day for the village clerk to receive personal applications for an absentee ballot from applicant or applicant’s agent. Upon receiving an application, the clerk must deliver the absentee ballot to the applicant or their agent named in the application.

Election Law § 15-120(5). Not later than one (1) day prior to the election.

Tuesday, June 16, 2009 – The village election.

Election Law § 15-104(1)(a). By State law, general village elections are held on the third Tuesday in March. However, villages can, and many villages have, chosen to hold their elections on another date. The most popular date to hold village elections, other than in March, is the third Tuesday in June.

Tuesday, June 16, 2009 – Village clerk must deliver the absentee ballots to the board of inspectors.

Election Law § 15-120(7). On the day of the general village election. (Last day for the village clerk to receive absentee ballots in person or by mail.)

Wednesday, June 17, 2009 – Inspectors must file a certificate of canvass of voters with the village clerk.

Election Law § 15-126(1). Before 9:00 a.m. of the day following the village election.

Wednesday, June 17, 2009 – The board of trustees must meet to canvass the election returns when a village has more than one election district.

Election Law § 15-126(1). Not later than 8:00 p.m. of the day after the village election.

Friday, June 19, 2009 – Last day for the village clerk to notify the individuals that have been elected and must take an oath of office within 30 days after they take office.

Election Law § 15-128. Within three (3) days after the village election.

Monday, July 13, 2009 – Deadline for filing the third statement of campaign receipts and expenditures for the village election.

Rules of the State Board of Election §§ 6200.1 & 6200.2. Must be 27 days after the election.



The **NEW YORK STATE CONFERENCE OF MAYORS AND MUNICIPAL OFFICIALS (NYCOM)** is an association of, and for, cities and villages in New York. Since 1910, NYCOM has united local government officials in an active statewide network. By force of our membership of more than 584 municipalities, NYCOM is a powerful advocate for city and village interests in the state legislature and with state agencies. We are a readily accessible source of practical information touching upon every area of municipal activity. NYCOM is also a leader in the on-going training and education of local officials. From training programs to legislative advocacy to inquiry handling, NYCOM assists city and village officials in providing essential services in a cost effective manner.