



Cortland County Board of Health
 County Office Building
 60 Central Avenue
 Cortland, New York 13045
<http://cchd.cortland-co.org>

~ Final Approved Minutes~

Tuesday, February 19, 2019

4:00 p.m.

Room 304

ROLL CALL

| Attendee Name | Present | Absent |
|------------------------------------|---------|--------|
| Barry L. Batzing, Ph.D - President | X | |
| Marie Walsh – Vice-President | X | |
| Stuart Douglas, DDS | X | |
| Cindy Johnson, MD | X | |
| Ngozi Mezu-Patel, MD | X | |
| Nicole Villapaino, MD | X | |
| Mary Wright, RN | X | |
| Ronald VanDee, Legislator Member | | X |

Others in Attendance

Catherine Feuerherm, Public Health Director; Dr. Stuart Gillim, Medical Advisor; ReBecca Smith, Public Health Programs Manager; Mike Ryan, Director Environmental Health; Lisa Perfetti, Director Community Health Services; Cheryl Mrozowski, Secretary

MINUTES

Approve Minutes of January 15, 2019

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| RESULT: APPROVED [UNANIMOUS] |
| MOVER: Dr. Douglas |
| SECONDER: Ms. Walsh |

REPORTS February 2019

Health Education

ReBecca Smith reviewed highlights of the reports:

- Gov. Cuomo’s executive proposal includes raising the minimum sales age of tobacco and electronic cigarette products from 18 to 21 and ending their sale in pharmacies.
- The rate of vaping is increasing every day. The Homer Superintendent is hosting a forum on the dangers of vaping in late April. Nearly all of the schools in Cortland County are asking for help. 22% of 7-12 grade students are vaping in a 30 day period which is out pacing alcohol use.
- The Healthy Neighborhood Program distributed 50 radon kits.
- The Youth Bureau is planning a SAFE Harbour Introduction/Planning meeting in March. They received 25 “Got Your Back” packs from SUNY Cortland for homeless youth and those at risk.

Approve **February 2019** Health Education Report

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| RESULT: APPROVED [UNANIMOUS] |
| MOVER: Ms. Wright |
| SECONDER: Dr. Johnson |

Environmental Health

Mike Ryan reviewed highlights of the reports:

- Radon presentations at the Cortland Counts Forum were held. We presented to Homer regarding the possibility of putting code into city enforcement that would require apartment owners to test for radon and notify tenants.
- Petroleum Bulk Storage - Facility renewals have been received and registrations have been mailed. Questions have come up regarding the liability of this program from the Legislature. We are working to answer their questions and concerns.
- Staff conducted an investigation at Hope Lake Lodge Spa and Trax food facility. Four people became ill after eating at the restaurant. No food handling violations were discovered.
- A joint field investigation with NYS Ag & Mkts was prompted with an increase of craft breweries, wineries, and cideries concerning the regulation of the public water supply in these areas.
- There was a pump failure at the Marybelle Mobile Home Park. Repairs, disinfection and testing are underway in order to put the well back in service. In the meantime, the park is under a boil water order until sampling is complete.

Catherine Feuerherm mentioned that Petroleum Bulk Storage was a topic of discussion at the February Health and Human Services Committee meeting. They are concerned about the liability of this program and whether this is a program that the County should be running. The committee tabled the discussion and the approval to hire a new Supervising Sanitarian due to retirement. Cathy is asking for a meeting with the concerned Legislatures and Dr. Batzing to further the discussion. Should they choose not to continue the program there will be a transitional period.

Approve **February 2019** Environmental Health reports and approval of **January 2019** penalties

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Dr. Mezu-Patel |
| SECONDER: | Ms. Wright |

Nursing

Lisa Perfetti reviewed highlights of the reports:

- Salmonella – 2 cases epi linked same family, one tested, one ill but not tested. No confirmed exposure, but they did eat a lot of chicken.
- Hepatitis C - Acute case had no symptoms but is consider acute due to the timing of the test.
- Hepatitis B – Mother likely had a false positive Hep B test, as suggested in consultation with NYSDOH. No confirming test was done so newborn will be tracked as a perinatal Hep B.
- Mumps case was dismissed since no appropriate testing or clinical assessment occurred.
- Influenza- 354 case thus far this flu season. The CDC has stated that the vaccine is 47% effective this year. A message was sent to medical providers, school nurses and daycares about a significant number of reports of influenza in children, many very young. 50% of the reports are for 0-4 years and 5-17 years, and another 29% 18-49 years.
- Lead testing rates have increased.

- Plans are in place for a Quality Improvement project in the Immunization Program focusing on inventory.

Lisa Perfetti mentioned that a NYSDOH review was conducted at the D&TC on January 23, 2019. This was a routine inspection and we received 5 minimal citations:

- 1) Advance Directives Policy did not include updated info from the state-this was updated w/request for approval at today's meeting
- 2) Medical Advisor Immunization Record not complete-Immunizations for Medical Advisor currently being updated to address
- 3) Credentialing Policy did not contain delineation of Privileges-Delineation of Privileges was added to our credentialing policy and ready for approval at today's meeting
- 4) In the Lab the autoclave and refrigerator were to close together-autoclave moved to opposite side of the lab.
- 5) Personnel records lacked sufficient documentation of 2 staff annual fire/safety training-trainings completed and documentation added to staff records.

Plan of Correction was approved by the NYSDOH on February 8, 2019

Approve **February 2019** Nursing reports.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Dr. Mezu-Patel |
| SECONDER: | Dr. Douglas |

Children with Special Needs Program

Lisa Perfetti reviewed highlights of the reports:

- 142 Pre-K special education students being served with 14 new referrals
- 94 active Early Intervention cases with 17 referrals this month. There is a current waiting list for services.

Approve **February 2019** Children with Special Needs reports.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Dr. Mezu-Patel |
| SECONDER: | Ms. Wright |

Jacobus Center for Reproductive Health

Lisa Perfetti reviewed highlights of the reports:

- 126 Family Planning visits in January
- 2 STD visits
- Currently there are 16 Chlamydia cases
- The Public Health Education position is open and the new RN is working out well and will also start working in EI soon.

Approve **February 2019** JCRH reports

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Ms. Walsh |
| SECONDER: | Dr. Johnson |

Administration

Catherine Feuerherm reviewed the highlights of the report. Catherine mentioned that Sally Colletti from Care Compass Network encouraged us to submit an application for a Grant funding Radon program. We were granted that award and will be using the funds for updating our website, community outreach, drafting policies, training, GIS mapping, and mitigation mapping. We are also applying for funds from Excellus to train contractors on the proper mitigation of radon.

Dr. Gillim reviewed the Causes of Death report:

- Hypertension was a large contributing factor

Approve **February 2019** Administration reports and Causes of Death Reports. Approve of the following policy/plan revisions:

- Approval of Advance Directives Policy Update
- Approval of Credentialing Policy Update
- Approval of Performance Management Plan

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Ms. Wright |
| SECONDER: | Dr. Villapiano |

**OLD BUSINESS
NEW BUSINESS
ADJOURNMENT**

The meeting was adjourned at __4:49__ p.m. by President Barry L. Batzing, Ph.D.

The next regular meeting of the Board of Health is scheduled to be held Tuesday, March 19, 2019 at 4:00 p.m. in Room 304 of the Cortland County Office Building, 60 Central Avenue, Cortland, NY.

Cortland County Board of Health Final Approved Minutes February 19, 2019. Respectfully,
submitted by Cheryl Mrozowski, Secretary Board of Health.

Approved: March 19, 2019

Mailed: March 20, 2019