



Cortland County Board of Health  
 County Office Building  
 60 Central Avenue  
 Cortland, New York 13045  
<http://cchd.cortland-co.org>

~ Final Approved Minutes~

Tuesday, March 19, 2019

4:00 p.m.

Room 304

**ROLL CALL**

Attendee Name	Present	Absent
Barry L. Batzing, Ph.D - President	X	
Marie Walsh – Vice-President	X	
Stuart Douglas, DDS		X
Cindy Johnson, MD	X	
Ngozi Mezu-Patel, MD	X	
Nicole Villapaino, MD	X	
Mary Wright, RN	X	
Ronald VanDee, Legislator Member	X	

**Others in Attendance**

Dr. Stuart Gillim, Medical Advisor; Mike Ryan, Director Environmental Health; Lisa Perfetti, Director Community Health Services; Cheryl Mrozowski, Secretary

**MINUTES**

Approve Minutes of February 19, 2019

RESULT: APPROVED [UNANIMOUS]
MOVER: Ms. Walsh
SECONDER: Ms. Wright

**REPORTS March 2019**

**Health Education**

Lisa Perfetti reviewed highlights of the report:

- Reality Check youth from Homer Junior High School, Norwich High School and Bainbridge High School met with state lawmakers representing our region about the success of their local tobacco control program at helping lower the statewide smoking rate and the unmet needs in tobacco control efforts.
- Healthy Neighborhoods did 23 visits in the month of March. Intensified outreach is planned for Cincinnatus and the surrounding areas.
- Injury Prevention and Traffic Safety Program coordinated with all district schools to present a distracted driving presentation by Karen Torres.

Approve **March 2019** Health Education Report

RESULT: APPROVED [UNANIMOUS]
MOVER: Ms. Wright
SECONDER: Dr. Villapiano

**Environmental Health**

Mike Ryan reviewed highlights of the report:

- McGraw Box was issued a petroleum bulk storage inspection enforcement order and penalties for not having a current registration certificate and an unreported spill. They corrected the issue by removing the old tank.
  - Mr. VanDee inquired how to reduce the PBS fees. It was discussed that the DEC requires specific fines for failure to comply with regulations and CCHD works with the business/owner to reduce fees and help with compliance. It was suggested that a copy of the enforcement letter be sent to the corporation or supervising entity as well as at the local level.

Approve **March 2019** Environmental Health report and approval of **February 2019** penalties

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dr. Mezu-Patel
SECONDER:	Dr. Johnson

**Nursing**

Lisa Perfetti reviewed highlights of the report:

- Salmonella case #1 was reported in July 20108 and linked to a NYS casino. Patient was interviewed for current report and no obvious exposure identified. Case #2 serotyping matched 3 other cases in 3 different counties.
- 333 Lab confirmed flu reports in February. 33% are ages 5-17, 29% 18-49 and 17% 0-4 which is consistent with statewide surveillance data. Flu messaging was sent to local providers, adult homes, emergency department and convenient care in Cortland.

Approve **March 2019** Nursing report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Wright
SECONDER:	Dr. Mezu-Patel

**Children with Special Needs Program**

Lisa Perfetti reviewed highlights of the report:

- PreK-149 Children served with 5 new referrals. 15 Students on a wait list for services due to there not being enough providers in our area.
- EI-96 active cases, 11 new referrals and 8 discharges. We are currently exploring options to go paperless.

Approve **March 2019** Children with Special Needs report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mr. VanDee
SECONDER:	Ms. Walsh

**Jacobus Center for Reproductive Health**

Lisa Perfetti reviewed highlights of the report:

- 112 Family Planning Family planning and 7 STD visits
- There were 29 Chlamydia and 7 Gonorrhea reported cases in the month of February.
- Currently there is not a Health Educator but there are good applications.

Approve **March 2019** JCRH report

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Wright
SECONDER:	Dr. Mezu-Patel

### **Administration**

Lisa Perfetti reviewed the highlights of the report:

- QI Council reviewed the current Quality Improvement Plan. Updates will be made to the plan.
- Nicki Anjeski and Lisa Perfetti attended accreditation training in February at Virginia Beach. The Organizational Branding Strategy policy is complete and ready for BOH approval.
- Emergency Preparedness is moving forward with developing Memorandums of Agreement for Closed Points of Distribution.

Dr. Gillim reviewed the Causes of Death report:

- 15 Smoking Related Deaths
- 2 Health Care associated Pneumonia Deaths

Approve **March 2019** Administration and Causes of Death Reports. Approve of the Organizational Branding Strategy Policy

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dr. Villapiano
SECONDER:	Ms. Wright

**OLD BUSINESS  
NEW BUSINESS  
ADJOURNMENT**

The meeting was adjourned at 4:35 p.m. by President Barry L. Batzing, Ph.D.

The next regular meeting of the Board of Health is scheduled to be held Tuesday, April 16, 2019 at 4:00 p.m. in Room 304 of the Cortland County Office Building, 60 Central Avenue, Cortland, NY.

Cortland County Board of Health Final Approved Minutes March 19, 2019. Respectfully, submitted by Cheryl Mrozowski, Secretary Board of Health.

Approved: April 16, 2019

Mailed: April 17, 2019