



Cortland County Board of Health
County Office Building
60 Central Avenue
Cortland, New York 13045
<http://cchd.cortland-co.org>



~ Final Approved Minutes ~

Tuesday, March 21, 2023

4:00 p.m.

County Office Building, RM 117

ROLL CALL

Attendee Name	Present	Absent
Bonni Hodges, PhD - President		X
Susan Williams – Vice President	X	
Marisa Clifford, DMD	X	
Cindy Johnson, MD	X	
Nicole Villapiano, MD		X
Mary Wright, RN	X	
Sandy Price - Legislative Member	X	

Others in Attendance

Nicole Anjeski, Public Health Director; Lisa Perfetti, Deputy Public Health Director; Mike Ryan, Director Environmental Health; ReBecca Smith, Public Health Programs Manager; Suzanne Osterhoudt, Supervising Public Health Nurse; Lisa Schmitt-Bacani, Public Health Nurse; Cheryl Mrozowski, Secretary

PRESENTATION

TB Program Review by Suzanne Osterhoudt, SPHN

- Positive TB cases come in when a provider calls or through ECLRS (Electronic Clinical Laboratory Reporting System) which is the same as program that positive COVID test come through. Hospitals can call the Health Department as well since a person may be pretty sick at first. Even if the patient is from another county we have to treat them if they are staying in Cortland County.
- Isolation and contact investigations are the next step. We call the patient and give them education and collect information. We have them isolate and start thinking about their contacts starting with household and then out to other contacts. Once we have the contacts it is the Health Department’s role to make sure all contacts are tested making sure they have a provider to do the testing. Once outside of the household contacts we contact people confidentially.
- We talk to the provider to find out if any additional testing has been ordered and refer them to the Health Department’s TB consultant, Dr. MacQueen. He is knowledgeable of the state processes and disease requirements.
- We coordinate with the provider for medications. The Health Department is responsible to make sure medications are taken. We are required to watch them take their meds throughout their treatment process which is anywhere from 9 months to a year.
- We visit them face to face for an interview, with masks on both parties. It is important to develop a relationship with the patient because you are going to be with them for 9 months.

- TB is resource heavy. In the beginning it is 7 days a week for 8 weeks making sure their medication is taken daily. Virtual observation is now allowed in the State which is less invasive. We have to set up medications, set up DOT, assist a provider on any future testing they need as we are the case managers for a TB patient.

MINUTES

Approve Minutes of February 21, 2022

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Price
SECONDER:	Ms. Wright

REPORTS March 2023

Health Education

ReBecca Smith reviewed highlights of the report:

- Colorectal Cancer Awareness month — CSP Coordinator did an interview with WHXC.
- New Public Health Educator is doing a lot of outreach and canvassing.
- Governor Hochul Tobacco Control bill proposes to expand upon the State's ban on the sale of flavored vaping products by prohibiting the sale of all flavored tobacco products

Approve **March 2023** Health Education Report

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Wright
SECONDER:	Dr. Clifford

Environmental Health

Mike Ryan reviewed highlights of the report:

- Lead Program Update: The Department is currently handling 48 on-going housing units in response to a referral of a child with an elevated blood-lead level. This includes nine posted housing units. It is difficult to get single family homeowners to finish lead remediation.
- Rabies Program Update: The Department performed its first Rabies Clinic in 2023 with all 106 appointments filled. First rabies clinic went very well good comments from public on them filled up 106 appointments. Everyone was very pleased from workers to community members
- ATUPA – Youth sting inspections are scheduled and set to begin for program year 2022 (April – March). The Department is planning to begin youth sting inspections for program year 2023 as early as April 2023. There are 43 agencies and we have 7 left to do. We go around with a youth member and we have not had a sale to the youth yet. We were not expecting that outcome, however, there was a recent arrest at a business in Cortland for selling THC to underage youth.

- Children's Camps – The Department will begin the process of waiving the children's camp permitting fee for facilities that operate as a municipal, charitable, philanthropic, or religious camp. Children's camps have a lot of requirements and are resource heavy. State permit fee is \$200 the County recoups \$800.
- Penalties of \$2,275- at this time of the year were people are asking for permit renewals and any unpaid fees they must paid prior to permit renewals being processed.

Approve **March 2023** Environmental Health report and approval of **February 2023** penalties

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dr. Clifford
SECONDER:	Dr. Johnson

Nursing

Lisa Perfetti reviewed highlights of the report:

- Noted a small uptick in new chronic Hepatitis C cases.
 - Four new cases in February (February 2022 reported 0)
 - One case in January (January 2022 reported 1)
 - March to date: 2 (March to date 2022 0 reported)
- Of note 2 of the 4 lab reports for January came from a treatment facility in neighboring county. The case in January, and the 2 so far in March, also tested there.
 - The facility reached out to our Communicable Disease Program to inquire about Hepatitis C treatment options for Cortland County residents. Their program refers Hepatitis C + clients to a treatment provider. Many of the Cortland County residents do not wish to drive to the neighboring County for this. The facility noted that they have seen many Cortland County residents in recent months; the actual data for this is unknown.
- Chloe Mango, SUNY Cortland Health Management Intern. Is working on a project to look at the restructure of the Cortland County Imms Coalition. She will be creating a survey to discover the following:
 - To gain insight into your organizational needs regarding immunizations/immunization programs.
 - To understand how the coalition has contributed to immunization efforts in the community over the past five years.
 - To better understand what organizations are working on and their immunization efforts to ensure broad representation on the coalition.
- The immunization team, Margaret Broderick, Epidemiology Manager, and Chloe Mango have been in early discussions regarding the Vaccine Ambassador Project. The idea for this is using peer to peer communication to encourage and educate re: importance of flu/COVID vaccination.
- We had a successful planning meeting with nursing, Margaret B., Cheryl Mrozowski, Secretary and Frank Cuva, SUNY Cortland Intern regarding the Cortland County birth abstracts and how best to organize and make useful for future planning. One piece of information we hope to capture: prenatal care visits. OB care in our county has been a challenge due to limited providers. We can pull the # of prenatal visits from the birth abstracts.

- We do receive all birth abstracts for Cortland County residents regardless of where they give birth
- The Board of Health report is being updated and we are adding info on Rabies and Lead.
- Privacy Notice update-NYS DOH HHS website provides a template to give to every patient for the clinic.

Approve **March 2023** Nursing report and **Approval of Privacy Notice.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Price
SECONDER:	Ms. Williams

Children with Special Needs Program

Lisa Perfetti reviewed highlights of the report:

- Our Medical Services Clerk retired with 25 years of service to CCHD on 2/21/23. A Senior Account Clerk position has been posted to fill the administrative need. The higher level support is needed as we have moved forward with paperless technology and improved efficiencies with decreased staff levels. We have conducted a couple of interviews but have not made a selection. Currently Missi Babcock, Principal Medical Services Clerk is covering several of the duties of the position.
- We have been working with the provider team on ways to be more efficient given rising caseloads and fewer providers. This includes setting time boundaries, providing makeup visits, and documentation immediately following the visit.
- Early Intervention waitlists are growing- PT=4 children, SI = 3 children, SLP= 14 children. The waitlists are across the state and we are in better shape than most counties. We continue to reach out to all providers who have listed Cortland as a catchment area with weekly needs emails.
- PreK we are not obligated to provide service, the school is obligated to provide services. We are only obligated to hold contracts with PreK Services Providers. Due to the decrease in providers we are moving attention to EI services.
- Looking to update the Board of Health Report looking into what info will be more beneficial.

Approve **March 2023** Children with Special Needs report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dr. Clifford
SECONDER:	Ms. Wright

Administration

Nicole Anjeski and Lisa Perfetti reviewed the highlights of the report:

- We will be receiving a PH Infrastructure award from NYSDOH in the amount of \$563,411 for a 5 year grant period, through November 30, 2027. This grant has very specific requirements and cannot be used to supplant existing public health resources.

- Hire new staff, retain staff whose grant is ending, training for staff that do not typically receive those opportunities, and tuition assistance.
 - We were the only department not allowed a new staff member in the 2023 budget. We have several people retiring this year and with this grant money we would like to hire a Public Health Technician before retiring personnel end their service to the County. A PH Technician does not need the same education as a Sanitarian but after so many years of experience they can move into a Sanitarian position.
- Healing Communities Study Marking Plan-We are helping with the ad campaign for MOUD (Medication of Opioid Use Disorder) awareness and anti-stigma. \$22,000-\$36,000 is just going to Healing communities study.
- Credentialing for Dr. Mezu-Patel. We have to keep our status as an article 36 Clinic and follow all of the regulations to care for TB patients. There is a concern that it is very regulated, is resource heavy, and is hard to follow all regulations without patients. Article 28 Clinic requires us to have a provider with a valid medical license, DEA certificate, and continuing education. When approved her function will be Advisor of the Health Department.
- Opioid Overdose Prevention Policy updated and added Leave Behind Naloxone Program for Overdose Treatment. This authorizes first responders to leave behind an Overdose Response Kit with an at-risk person or other person(s) who are in a position to assist the at-risk person. We did reach out to law enforcement and SUNY Cortland is the only one that agreed to this program.
- Confidentiality and Privacy Policy updated links to HIPPA and privacy. The County provides a very detailed HIPPA training. Internal emails are confidential. HCS is a secure file transfer.

Nicole Anjeski reviewed the Causes of Death report:

- There were several cancer related deaths reported this month.
- Two pending death certificates resulted in a fentanyl/meth combos and the other was an accidental overdose of fentanyl toxicity.
- 3 reports of sepsis related to pneumonia in the causality and 2 reports listed MRSA as the cause.
- The average age of men was 79 and women was 78.

Approve **March 2023** Administration report, Causes of Death report and Approval of **Credentialing for Dr. Mezu-Patel, Opioid Overdose Prevention Policy, and Confidentiality and Privacy Policy.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Wright
SECONDER:	Dr. Clifford

OLD BUSINESS

NEW BUSINESS

- Corporate Compliance Plan Review and Annual BOH Member Training was conducted.
 - All staff receive this training yearly
 - The updated Code of Ethics and training is attached as part of the Corporate Compliance Training.

ADJOURNMENT

The meeting was adjourned at 5:12 p.m. by Vice-President Susan Williams.

The next regular meeting of the Board of Health is scheduled to be held Tuesday, April 18, 2023 at 4:00 p.m. in room 302 at the County Office Building.

Cortland County Board of Health Final Approved Minutes March 21, 2023. Respectfully, submitted by Cheryl Mrozowski, Secretary Board of Health.

Approved: 4/18/2023

Mailed: 4/19/2023