



Cortland County Board of Health  
 County Office Building  
 60 Central Avenue  
 Cortland, New York 13045  
<http://cchd.cortland-co.org>

~ Final Approved Minutes~

Tuesday, April 21, 2020

4:00 p.m.

Conference Call

**ROLL CALL**

Attendee Name	Present	Absent
Marie Walsh - President	X	
Bonni Hodges Ph.D. – Vice-President	X	
Stuart Douglas, DDS		X
Cindy Johnson, MD	X	
Ngozi Mezu-Patel, MD	X	
Nicole Villapiano, MD	X	
Mary Wright, RN	X	
Cathy Bischoff, Legislator Member	X	

**Others in Attendance**

Catherine Feuerherm, Public Health Director; Lisa Perfetti, Director of Community Health Services; Mike Ryan, Director of Environmental Health; ReBecca Smith, Public Health Programs Manager; Nicole Anjeski, Public Health Programs Manager; Cheryl Mrozowski, Secretary

**MINUTES**

Approve Minutes of March 17, 2020

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Hodges
SECONDER:	Ms. Bischoff

**VERBAL SUMMARY REPORT**  
**APRIL 2020**

**Health Education**

ReBecca Smith summarized Health Education’s activities:

- NYS banned flavored vaping products and online sales. Pharmacies are no longer allowed to sell products containing nicotine unless it is for cessation.
- The Cancer Services program signed up 2 clients.
- The Youth Bureau is currently on pause.
- The Health Neighborhoods program grant has been extended and will receive the same funding as last year.
- The Narcan program will be doing trainings virtually and mailing out the kits as there has been an increase in overdose cases across the state.

Approve **April 2020** Health Education Report

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Bischoff
SECONDER:	Ms. Hodges

**Environmental Health**

Mike Ryan discussed Environmental Health's activities:

- Environmental Health is working with minimum office staff and continuing all regulated programs.
- \$425.00 of penalties in March.

Approve **April 2020** Environmental Health report and approval of **March 2020** penalties

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dr. Mezu-Patel
SECONDER:	Dr. Johnson

**Nursing**

Lisa Perfetti reviewed the Nursing division activities:

- COVID-19 is bulk of work. Other communicable diseases have dropped significantly.
- Lead reports continue to come in and are being prioritized for follow-up as per prioritization guidelines developed by SDOH.
- Vaccination clinic is currently doing PPDs when needed for essential workers.
- Updated guidance regarding vaccination refrigerator temperatures now to be monitored weekly rather than twice daily.

Approve **April 2020** Nursing report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Hodges
SECONDER:	Dr. Villapiano

**Children with Special Needs Program**

Lisa Perfetti reviewed Early Intervention and Pre-K activities:

- Reorganization of processes and equipment acquired to conduct telehealth visits. Article in Cortland Standard showing what can be done during a telehealth visit.
- Core Evaluations are moving forward to be conducted remotely.
- CPSE meetings are being conducted remotely.
- With the increase in child protective services and domestic violence calls therapists are giving out mental health crisis number.

Approve **April 2020** Children with Special Needs report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Bischoff
SECONDER:	Dr. Johnson

**Jacobus Center for Reproductive Health**

Lisa Perfetti reviewed JCRH's activities:

- Reduced clinic hours to Tuesdays and Thursdays for acute visits.
- Training for telehealth visits and billing conducted.

Approve **April 2020** JCRH report

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dr. Mezu-Patel
SECONDER:	Ms. Hodges

**Administration**

Catherine Feuerherm spoke on COVID-19 and other administrative activities:

- Currently in Incident Command mode. Team conferences conducted daily with a discussion of international and domestic numbers then NYS and local numbers.
- Cortland County has a lower positive COVID-19 rate than surrounding counties. 3% positive rate with 6 cases being hospitalized to date.
- Initial positives cases were of people who had contact with others in outbreak areas or were in an outbreak area. Outbreak at Pyrotex was worst so far with 5 persons testing positive who live in Cortland County. There are other positive cases related to the Pyrotex outbreak but they are monitored and counted in the county where the person lives.
- Isolation and quarantine orders have been send via email. Regulations require that those being monitored are contacted 2 times a day with 1 time being eyes on. This is done mostly via phone and FaceTime/Skype. There have been some which require a home visit by a nurse.
- Currently there is minimal staff in the office. Cathy Feuerherm and Lisa Perfetti are in the office most days along with 1 nurse.
- Staff has been able to respond within 12 hours of positive case, identifying contacts and issuing quarantine orders.
- We have small supply of supplies for patient contact and incase of resurgent of disease.
- A COVID-19 Hotline was created with Health Education staff responding to questions. A question and answer page was created on the website to help with common questions.
- Most of the workforce is working from home.

Approve **April 2020** Administration report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Hodges
SECONDER:	Dr. Johnson

**OLD BUSINESS  
NEW BUSINESS  
ADJOURNMENT**

The meeting was adjourned at 4:54 p.m. by President Marie Walsh.

The next regular meeting of the Board of Health is scheduled to be held Tuesday, May 19, 2020 at 4:00 p.m. as a conference call meeting.

Cortland County Board of Health Final Approved Minutes April 21, 2020. Respectfully, submitted by Cheryl Mrozowski, Secretary Board of Health.

Approved: 5/19/2020

Mailed: 5/21/2020