



Cortland County Board of Health
 County Office Building
 60 Central Avenue
 Cortland, New York 13045
<http://cchd.cortland-co.org>



~ **Final Approved Minutes** ~

Tuesday, May 16, 2023

4:00 p.m.

County Office Building, RM 302

ROLL CALL

Attendee Name	Present	Absent
Bonni Hodges, PhD - President	X	
Susan Williams – Vice President		X
Marisa Clifford, DMD		X
Cindy Johnson, MD	X	
Nicole Villapiano, MD		X
Mary Wright, RN	X	
Sandy Price - Legislative Member	X	

Others in Attendance

Nicole Anjeski, Public Health Director; Lisa Perfetti, Deputy Public Health Director; Dr. Ngozi Mezu-Patel, Medical Advisor (via phone) Donald Ware, Supervising Public Health Sanitarian; Margaret Broderick, Epidemiology Manager; Elizabeth Nichols, Public Health Educator; Cheryl Mrozowski, Secretary

PRESENTATION-Strategic Plan Quarterly Update. Priority areas Pubic Health Workforce.

- Goals
 - Develop and Maintain a Qualified and Diverse Public Health Workforce
 - Build a Supportive Work Environment.
- Quarterly Summaries will be updated on the dashboard. Currently we are on track or have met the measures.
- Communication Highlights
 - Re-branded Social Media-We analyzed of over 800 social media posts to determine what type of content best reaches our community.
 - Improved Accessibility-Provided image descriptions on nearly 50% of our Facebook posts and captions on 100% of our Facebook videos to make our content more accessible.
 - Re-launched newsletter-100% of staff read the newsletter.
 - Promoted our services-Represented CCHD and our services on 26 community coalitions or taskforces, participated in 12 community coalition/taskforce projects, and attended 44 community events to promote CCHD services.
- Collaboration Highlights
 - Launched CHIP Newsletter-Launched a Community Health Improvement Plan newsletter for stakeholders, including partners and community members, to stay updated on CHIP activities. Over 139 stakeholders received the newsletter.
 - Facilitated data sharing-Received legislative approval authorizing data sharing agreements with community partners for the Electronic Syndromic Surveillance System.

MINUTES

Approve Minutes of April 18, 2023.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Wright
SECONDER:	Dr. Johnson

REPORTS MAY 2023

Health Education

Elizabeth Nichols reviewed highlights of the report:

Cancer Services

- Cancer Services is now partnering with the navigators for New York State Marketplace in Tompkins and Cortland Counties. The navigators have committed to being a direct referral service for clients who may be eligible for our CSP.
- Courtney and Emily have been broadening outreach in the 3 county catchment area and making new partners: Grace Brown, continued alliances with the Mammo vans (Lourds, Upstate, Rochester).
- Increasing collaborations with community agencies and organizations such as SHARE (nationally recognized Cancer Resource for Women’s Cancers). Emily reached out to SHARE to increase awareness about our CSP program and facilitated a meeting with SHARE and Spanish speaking CSP staff.
- WXHC Mother’s Day Interview about the importance of cancer screening

Youth Bureau

- Statewide Youth Sports Grant Program-This will roll out for the 2023-24 Fiscal year. ReBecca will give more details next month or when she gets the information from OCFS (Office of Children and Family Services). She will describe what the specifics will be.

T-Free Zone

- The Reality Check Youth were able to share about their personal experiences with vaping in schools and discuss tobacco industry marketing tactics with their recent presentation to the Homer Village Board.
 - The teens talked about how municipal leaders can create policy to limit marketing of and access to tobacco products.
 - Homer Board responded by voicing support to consider legislation that would cap the number of tobacco retailers allowed in the village.

Approve **May 2023** Health Education Report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Wright
SECONDER:	Ms. Price

Environmental Health

Don Ware reviewed highlights of the report:

- **ATUPA Update:** The department began the 2023-2024 ATUPA/CIAA program year by completing youth compliance checks at all 42 registered facilities resulting in two (2) underage purchases. ATUPA program staff was also able to perform approximately half of the required adult compliance checks. Updated required forms per NYS SYNAR Compliance Check Protocol.
- **Water:** Staff (Don, Regina, Courtney and Derek) participated in a Groundwater Sanitary Survey Course conducted in coordination with NYSDOH. Staff received an overview of sanitary survey procedures and a field review of community water supply regulations, groundwater sources, treatment and distribution.
- **Rabies:** Ten (10) suspect rabies incident reports were taken during the month of April with one (1) human exposure being approved for post exposure treatment. The department is continuing the process of establishing veterinary partnerships for the vaccination clinic participation and animal processing operations. The DEC uses Cornell University Veterinary Hospital for animal processing we will reach out to see if they are willing to work with us as well if there are no local options.
- **Food Program:** The department is working with various operators through the pre-operational process for obtaining a food service permit (Reilly's Café – following fire event, Doodle Bears – Daycare occupying the former 3-Bear Inn, The Exchange – McNeil/Seibel, Hyde's Diner – Change of location to former Pizza Hut, Coffee Mania – New location following closure of Origins)

Approve **May 2023** Environmental Health report and approval of **April 2023** penalties.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Wright
SECONDER:	Dr. Johnson

Nursing

Lisa Perfetti reviewed highlights of the report:

- Two Regional NYSDOH Lead Program representatives (care coordination side and EH follows up assessment of living situation) came to answer any questions from the newly updated Lead Program Guidance document. Both EH and Nursing staff working in the Lead Poisoning Prevention Program participated. It was also a chance to review best practices and the role of the local health department.
- On April 17th, Nursing Division staff, 2 nurses and the NYSIIS/Vaccine Coordinator, made an IQIP (Immunization Quality Improvement for Providers) visit to a Cortland County medical practice. The initial assessment took place one year ago with follow-up calls at 2 and 6 months. The 12-month immunization coverage levels for 24-35 months of age significantly improved from the initial visit in March 2022. This practice initiated a process to increase efficiency and create positive outcomes for the patients they care for.
- National Infant Immunization Week was April 24-30. SUNY Cortland Health Management Intern created a blog speaking on the importance of on-time vaccinations. Dr. Djafari and Suzanne Osterhoudt, SPHN created a short video also expressing the same message. The blog and videos were posted to all social media platforms CCHD uses.

Approve **May 2023** Nursing report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dr. Johnson
SECONDER:	Ms. Price

Children with Special Needs Program

Lisa Perfetti reviewed highlights of the report:

- We will be updating the monthly BOH reports to include data that complies from month to month, with comparison data, too better report trends.
- Our full time CYSHCN coordinator has started as a single point of entry for all referrals to CSN (Child Find/EI/CYSHCN). All children and families who are referred to CSN will be asked if they have any unmet needs and referred to appropriate programs and services.
- The wait lists throughout the state are significant as there are a marked lack of providers for Early Intervention. We are better off than most areas because of the CCHD provider team. The 11% rate increase proposal, which was thought to be a way to encourage more providers into the EI program, did not get adopted in the NY State Budget.

Approve **May 2023** Children with Special Needs report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Price
SECONDER:	Ms. Wright

Administration

Nicole Anjeski reviewed the highlights of the report:

- Based on current COVID-19 trends, the Department of Health and Human Services (HHS) is planning for the federal Public Health Emergency for COVID-19, to expire at the end of the day on May 11, 2023.
 - This will not affect vaccine and treatment as long as federal supply is available. Once the supply has run out it will depend on insurances.
 - The CDC is changing how they are reporting test results and vaccine data.
 - We will be changing how we report COVID-19 data on the dashboard based on CDC and NYSDOH reporting. We will no longer be reporting the information on reports and social media.
- What are the possible impacts of potential asylum seekers to public health?
 - Communicable disease outbreaks including TB.
 - Required immunization for schools enrollment
 - Environmental Health will have to inspect all temporary residencies
 - Children in need of Early Intervention services
- NYSACHO- reached out to Orange County and found that they do not know what immunization or medical screening the asylum seekers have had.
- Lisa Perfetti reached out to Family Health Network to see about partnering with their mobile van services but it is hard to prepare for the unknown.
- Communicable Disease call this week is looking for the head of NYSACHO to talk to the State in order to get an idea of what we are to expect. Commissioner McDonald could

proclaim this as an eminent threat to public health which is good for us because we would be able to use Article 6 funding to cover the costs.

- There is a high number of homelessness in each county. In Orange County they rented out one hotel to house all the asylum seekers.
- Hopefully NYSACHO can get idea of what the asylum seekers have already had in terms of vaccinations and testing so we know what people will need if they arrive in Cortland County.
- We have received an unexpected number of applications for Public Health Sanitarian and Public Health Technician. We believe this is due to the HELP program which waves the civil service test for certain titles. Public Health Sanitaricians and Public Health Educators do not have to take exam so they become permanent faster. DSS and EMT titles are also part of the HELP program.

Approve **May 2023** Administration report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Wright
SECONDER:	Dr. Johnson

Causes of Death

Dr. Mezu-Patel reviewed the Causes of Death report:

- 31 reported deaths 18 male 13 female
- The average age is 69 males and 86 for females
- The leading contributing factor was smoking
- 3 centenarians reported
- 2 reports came in for March of an infection and cancer

Approve **May 2023** Causes of Death Report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Wright
SECONDER:	Dr. Johnson

OLD BUSINESS

- Ms. Hodges and Ms. Anjeski are going to meet next month and discuss how to best use the Board meetings looking at different models.

NEW BUSINESS

- The Board will follow the Cortland County Legislative Committee and recess in July.
- Lisa Perfetti was nominated for the TC3 Distinguished Alumni award 17 people wrote recommendation letters and she will be presented the award at this year’s graduation ceremony

ADJOURNMENT

- The meeting was adjourned at 5:01p.m. by President Bonni C. Hodges, PhD.
- The next regular meeting of the Board of Health is scheduled to be held Tuesday, June 20, 2023 at 4:00 p.m. in room 302 at the County Office Building.

Cortland County Board of Health Final Approved Minutes May 16, 2023. Respectfully,
submitted by Cheryl Mrozowski, Secretary Board of Health.

Approved: June 20, 2023
Mailed: June 21, 2023