



~ **Final Approved Minutes** ~

Tuesday, June 20, 2023

4:00 p.m.

County Office Building, RM 302

ROLL CALL

Attendee Name	Present	Absent
Bonni Hodges, PhD - President	X	
Susan Williams – Vice President	X	
Marisa Clifford, DMD		X
Cindy Johnson, MD	X	
Nicole Villapiano, MD	X	
Mary Wright, RN	X	
Sandy Price - Legislative Member	X	

Others in Attendance

Nicole Anjeski, Public Health Director; Lisa Perfetti, Deputy Public Health Director; Matthew Noble, D.O.; Dr. Ngozi Mezu-Patel, Medical Advisor (via phone); Don Ware, Supervising Public Health Sanitarian; ReBecca Main, Public Health Programs Manager; Jennifer Hamilton, Public Health Educator; Savannah Hempstead, Cortland County Legislative Clerk; Cheryl Mrozowski, Secretary

PROCLAMATION

Cortland County recognized Dr. Cindy Johnson and thanks her for 12 years of dedicated service on the Cortland County Board of Health. Presented by Sandra Price, Cortland County Legislature.

Dr. Matt Noble will be replacing Dr. Johnson’s position on the Board. He is currently a primary doctor in Cortland where he is from. He is excited to start a new venture as Dr. Johnson was excellent mentor.

PRESENTATION-Tobacco Control Program by Jennifer Hamilton

- The Tobacco Control program is a 5 year grant that runs from July to June currently we are in the 4th year of the grant.
- We are expecting another RFA around holiday time.
- The Tobacco Control program serves three counties: Cortland, Tompkins, Chenango.
- Advancing Tobacco Free Communities (ATFC) fosters environments that are tobacco and vape free.
 - This is done with a bilateral approach with community and youth engagement
 - Reality Check leads effort against the tobacco industry’s targeted advertisement towards youth.
- There are 21 statewide grants that are all working towards the same type of goals working with our communities and youth.

- We work towards reducing the impact of retail industry by restricting the density of tobacco retail near schools and where youth congregate and keeping the price of tobacco high.
- Working towards prohibition on all flavors of tobacco products. This was in the State budget but the flavor ban did not pass.
- There is movement in Homer to keep retailers to three in the village.
- Interest from Scott Steve in the City of Cortland with the increase in tobacco retailers in downtown and around SUNY Cortland's campus.
- We are working with municipalities to increase tobacco free outdoor areas. We have been successful in parks and some success with downtown Cortland as the City implemented a no smoking policy in front of business on Main Street and where the public gathers.
- There are is not much guidance from the state around the procedure to investigate marijuana sales or how to handle use and encourage it in the policy work.
- SUNY Cortland is shining star across the state, vaping really wasn't a thing at the time the Tobacco and Nicotine advisory committee was created on campus.
 - We conducted a local level evaluation project and worked with SUNY Cortland in which we did some observational surveys with employees and students related to their perceptions, actual use, liter, and exposure to smoke.
- Many churches, businesses, and festivals to expand non-smoking areas or are tobacco and marijuana free.
- Working to reduce second hand smoke in multi-unit dwellings. Affordable housing/low income housing and 100% funded HUD homes must be smoke free
 - How to enforce the policies has been a challenge but it is becoming more the normal especially with indoor air.
- There is a national push for the Motion Picture Association and streaming services to reduce tobacco use in youth rated movies. It is a causal effect that youth who view these movies have a higher likely hood to start smoking
- Disparity project working with the LGBTQ+, minority and youth communities show there is a high smoking and vaping rate with these groups. In Cortland County we see higher rates of tobacco use with the mental distress, disability, low income, and lower education.

Ms. Hodges asked who is in charge of enforcement and penalties of outdoor spaces. Ms. Hamilton said it depends on the entity in charge of that area it could be the town board, law enforcement, town code officer or others.

MINUTES

Approve Minutes of May 16, 2023.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Price
SECONDER:	Ms. Wright

REPORTS June 2023

Health Education

ReBecca Smith reviewed highlights of the report:

- Cancer Services Program-June is Men's Health month and the Cancer Services Program is promoting it in all three counties while working with other agencies and the Healthy Neighborhoods Program to increase getting the word out.
- Youth Bureau- has funding for building sports teams for kids within our communities and youth development programs. There is a large shortage of coaches, lifeguards, and program coordinators. Hopefully we can fund some of the salaries and rentals when the funding is approved.
 - Youth Bureau and Youth Roots started the idea of getting our agencies to where the kids are. Parks that have lunch programs will have an agencies rotation.
 - Scott, Marathon, and Preble have asked for outreach on how to reach kids and parents in the summer. Health and resource fairs at the splash pads to hopefully reach the population we want to.
- Traffic Safety-10 appointments a week, traveling tots is pushing the booster seat guidelines, stating that you must be in a booster seat until at least 8 years of age, 4'9" and weight 100 lbs.
 - Current social media outreach efforts are not working as we have held car seat checks but people are not showing up. We are partnering with Dr. Djafari's office and training nurses to conduct car seat checks. We are working to get more education out to the community as well.

Approve **June 2023** Health Education Report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Wright
SECONDER:	Dr. Villapiano

Environmental Health

Don Ware reviewed highlights of the report:

- Starting in May children's camps, pools, beaches and aquatic spray beach grounds are inspected. We are noticing the shortage of lifeguard for operators which is making it difficult to get permits. They need proper aquatic directors and lifeguards before they can be issued a permit.
- We conducted the ATUPA inspections in April and completed 23-24 program year. There were only two sales to minors and this month we posted the public notification of those sales.
- Rabies program saw 17 incident reports 2 approved for post exposure therapy. The department is continuing the process of establishing veterinary partnerships for the vaccination clinic participation and animal processing operations.
- Skyline Raceway Update: Facility operator has fulfilled all of his outstanding financial obligations and has met his operational requirements by hiring a certified water operator to inspect the water system for proper functionality and perform the seasonal start-up procedure.

- Change of ownerships (food and mobile homes) and new food facilities have kept programs busy.
- Long time Public Health Sanitarian, Phyllis Guest, is retiring on June 23rd. We have hired one PH Sanitarian, Marissa Pavlovich, and one PH Technician, Chris Quinlan, and they will be starting in July. We are excited to bring their knowledge, skills and enthusiasm to our Health Department.
- Penalties consist of water and Skyline's outstanding fees.

Approve **June 2023** Environmental Health report and approval of **May 2023** penalties.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Williams
SECONDER:	Dr. Villapiano

Nursing

Lisa Perfetti reviewed highlights of the report:

- A rabies PET guidance document was developed by Nursing and EH highlighting the responsibilities of CCHD and GCMC in the delivery of rabies post exposure treatment (PET). It was emailed to, and discussed with the Manager and Nurse Manager of the Guthrie Cortland Medical Center ER. The document was also reviewed by the Medical Director of the ER. The document included a link to the NYSDOH Guidance Document on Rabies PET.
- Lisa S. and Suzanne O. attended the Cortland City School Districts nurses meeting. Review of the School Immunization requirements was discussed highlighting a few areas that can be problematic, i.e. the meaning of "in-process", grace periods and resources to help prepare for the beginning of the 2023-2024 school year. This was done as part of the Immunization Action Plan grant deliverables.
- Lisa S. and Suzanne O. attended the Perinatal Hepatitis B Prevention Program in Syracuse. This was an in-depth review of the program and follow-up of infants born to hepatitis B positive mothers; given by the NYSDOH Central Office.
- COVID requirements for article 28 and 36 clinics have been updated we are requiring that are part of the clinics are up-to-date on COVID vaccinations. Assembly and Senate updated regulations for article 36 clinics and the State Health Commissioner will give us more standards with the updated regulations.

Approve **June 2023** Nursing report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dr. Johnson
SECONDER:	Ms. Wright

Children with Special Needs Program

Lisa Perfetti reviewed highlights of the report:

- The BOH report has been altered to collect data in a slightly different and more meaningful way. Internal tracking of information has been changed to be able to collect data more efficiently. We are intending that the new data reporting will show trends through the year, with comparison data to previous years.
- CSN Supervisor, Ianthe Warner, and CYSHCN Coordinator, Jennifer Hull, attended the Annual EI/CYSHCN State Conference in Albany on May 2 and 3. This was a

useful time to make connections with other counties and key DOH players. A common theme was the significant lack of EI providers throughout the state.

- EI state review will be conducted on July 18th. If they find something we will write a corrective action plan.
- We hired a Senior Account Clerk, Scarlett Head, we are excited to have her start since position has been empty since February.

Approve **June 2023** Children with Special Needs report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Williams
SECONDER:	Ms. Price

Administration

Nicole Anjeski reviewed the highlights of the report:

- Ms. Hodges and Ms. Anjeski met to talk about the format of the BOH meetings and how things are reported out. Is it really worth going over the reports every month? Ms. Anjeski will write up an email of what they discussed and send it out to the group. We will have a bigger discussion in August.
- The Distinguished Alumni Award of Tompkins Cortland Community College recognizes alums who have distinguished themselves in their career and service to the community. We want to congratulate Lisa Perfetti (Deputy Public Health Director), Class of '88 on this well-deserved award! Lisa is being recognized for her outstanding leadership and dedication in in her efforts to protect and improve the health of her community.
- We have changed how put together the annual report. This report serves to show the community a snapshot on how the department has worked over the last two years in efforts to uphold our vision of “Healthy People in a Healthy Community.” Is there more specific data you would like to see?
- We are only going to report on COVID if there is a huge increase in numbers, for now. The dashboard is updated with State and CDC.
- 20 Males with an average age of 80 and 22 females with an average age of 78 with smoking as the leading contributing factor.

Approve **June 2023** Administration and Causes of Death report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Wright
SECONDER:	Dr. Johnson

OLD BUSINESS

NEW BUSINESS

Ms. Mrozowski will be meeting with Savannah Hempstead, Clerk of the Legislature to discuss how to use other programs for our minutes, agenda and reporting and how open meetings law effect our procedure.

ADJOURNMENT

The meeting was adjourned at 5:01p.m. by President Bonni C. Hodges, PhD.

The next regular meeting of the Board of Health is scheduled to be held Tuesday, August 15, 2023 at 4:00 p.m. in room 302 at the County Office Building.

Cortland County Board of Health Final Approved Minutes June 20, 2023. Respectfully,
submitted by Cheryl Mrozowski, Secretary Board of Health.

Approved: 9/19/2023

Mailed: 9/20/2023