

COMMUNITY SERVICES BOARD
OF CORTLAND COUNTY

Meeting Minutes – June 25, 2019 – 3:00 p.m.
Room 302 – COUNTY OFFICE BUILDING

Members Present: Tiffanie Parker (Chair), Shari Weiss (Vice Chair), Jesse Abbott, Doug Bentley, Elizabeth Haskins, Christopher Hyde, Donald Noble, Kathy Reynolds and Leslie Wilkins (9)

Members Absent: Jeff Beal, Martha Bush, Christopher Driscoll, Michael Johnson, Elizabeth Larkin and ReBecca Smith

Others Present: Mark Thayer (Director Community Services), Matt Whitman (Cortland Area Communities that Care), Ellen Wright (VC MH Subcommittee, retired MH Nurse), Samantha Glenn (OPWDD), Patty Schaap (CC Department of MH – SPOA Coordinator), Michele Gravel (Director, Vocational Services – JM Murray), Aaron Hammond (MC ARC), Kimberly Corbett (Springbrook), Jeanette Dippo (Community Advocate, former Board member), Marie Walsh and Timothy Lockwood (CCOCC), Julie Partigianoni (Program Manager Wishing Wellness Center – Catholic Charities of CC), Michael Barylski and Richard Stock (Legislators), Jennifer Talarico (Family & Children's Counseling Services), Michele Hochstetter and Ellen Earley (Adoptive and Foster Family Coalition), David Phetteplace (High School Principal – Cincinnatus Central School District) and Gail Spitzer (Secretary) (19)

Call to Order: Welcomed by Tiffanie Parker, Chair at 3:05 p.m.

Agenda Item: Introductions

Agenda Item: Approval of Minutes – April 23 and Joint CSB/Subcommittee Meeting Notes May 28, 2019 Chair, Tiffanie Parker, asked for a motion to approve minutes

- ✓ Motion made by Shari Weiss – no further discussion – minutes and notes were unanimously approved

Agenda Item: Membership discussion Gail Spitzer, CSB/Subcommittees Clerk

Projecting to the end of 2019 – membership changes: two members completing second term on both CSB and CD Subcommittee – two members of the CD Subcommittee would be willing to accept membership to the CSB, if asked – will have two vacancies on the CD Subcommittee remaining – each Subcommittee has members eligible to begin a second four year term – Mental Hygiene law requires a minimum of three CSB members serve on each Subcommittee / currently one vacancy, each, on the MH and DD Subcommittees – those positions can be filled at any time, pending Board and Legislative approval / vacancies, going into 2020: one member completing second term on both CSB and DD Subcommittee (membership rosters available upon request)

Mark Thayer: It has been great to see so many people around the table, as active participants, along with the members – we try to encourage all these groups to be open processes, regardless of membership – anyone interested in membership, contact Mark or Gail / especially encourage peers, parents and under-represented groups, such as the schools, for membership / more information about membership can be provided on request / orientation meeting to take place, early in the year to aid new members in the process / members who have termed off can become members again, after one year / always encourage people to come and be a part of the conversation to enhance a broad spectrum of representation in the community

Agenda Item: Annual County Plan 2019-2020 finale – email vote to approve Mark Thayer

Mark thanked everyone for their help and input these last months and for the finalization at the Joint meeting – document reformatted to be more user friendly – once final edits were made and priorities changed based on tallying priority polling of those who attended, the final copy sent to CSB members for approval – 12 approving votes were cast by email to approve the final draft of the Annual County Plan / Plan has been submitted to the State as mandated

Chair Tiffanie Parker: This was the best Plan she has read – she thanked Mark for focusing efforts and changing the document as needed – it will be easily used by the Subcommittees – very happy and excited about the outcome; understanding the arduous annual process

Request: Director Mark Thayer asked for a change in the Agenda to allow the Director's Report to be after the Agency, etc. Updates – Chair Parker agreed

Agenda Item: Agencies / Coalition / Hospital / Departments / Schools Update

➤ Tiffanie Parker (DSS, Director of Services) – Attended first day of meetings last week with representation from all of the New York State "O" Agencies: OMH, OASAS, OPWDD, OCFS, OTDA (Office of Temporary and Disability Assistance), DOCCS (Department of Corrections and Community Supervision) – purpose to focus on the homeless population; as all counties are finding increasingly difficult to serve and meet needs – opportunity to share experiences regionally and learn what is happening on a State level – some State agencies better at listening to concerns, while others spent time telling local representatives what they were doing / Patty Schaap: it was helpful to know other counties were struggling with the same problems; validating – learned about some services available, not previously aware / Tiffanie: they discussed the ESHI Grant (Empire State Affordable Housing Initiative) – Shari Weiss: CCOCC awarded services dollars – still looking for property on which to build / Mark: Attended second day with representatives from DSS, CCOCC – learned of initiatives and potential programs and funding opportunities – discussed warming centers, parole

diversion, landlords unwilling to rent to higher needs individuals – will be looking into some successful programs in other parts of the State / helpful to be able to communicate with State representatives about the unsustainability of grant funding – discuss staff shortages with State

Tiffanie: Cortland County ending first year of Safe Harbor Program to combat sex trafficking – in line to receive full State funding; five year cycle – funds going to Youth Bureau to increase public awareness, training, outreach programs - will have more to report in September – have had several cases handled through the Child Advocacy Center / New “Portzline Family Home” (passed out literature) for adults in need of daily assistance – provide 24/7 care in a small setting, rather than a facility like “Brewster House” / Currently have case worker vacancies at DSS; eagerly working to fill

- Kimberly Corbett (Director, Springbrook) – awarded OPWDD funding to build a supportive housing building in Ithaca, possibly using some additional ESHI funding – will be taking down a parking garage to build in next couple of years; Springbrook will be the support agency at facility
- Elizabeth (Liz) Haskins (Director, Cortland County Area Agency on Aging) – Please visit website to take “Community Needs Assessment” for anyone living in Cortland County, not only for people who use Aging’s services – target; 1,000 completed surveys: <https://www.surveymonkey.com/r/CCBNDTZ> / Next four year plan will include preparation for a change in the way services are delivered – there will be focus groups held through the County / New York State Resource Fair in September – will send “Save The Dates” to Gail to forward / Partnership with Cooperative Extension “Parenting a Second Time Around” (PASTA) – not getting many people participating although it is a known issue – there is more information on Area Agency on Aging and Cooperative Extension Websites
- Michele Gravel (JM Murray) – restructuring at JM Murray began three weeks ago; Michele is now overseeing Employment Connection in addition to current responsibilities
- Timothy Lockwood and Marie Walsh (Catholic Charities of Cortland County) – HCBS (system navigation); will have an individual enrolled in HCBS services by sometime early next week, for the first time in the County – four to five other referrals being processed now – on Health Home side / Note: Southern Tier Connect is OPWDD Care Coordination Organization and Southern Tier is a Health Home / Marie: Have submitted a proposal to a funder to help support services to formerly incarcerated
- Jeannette Dippo – on Board of Directors for CAPCO, discussed Dr. Donna Beegle and Opportunity Community – Dr. Beegle is coming back to Cortland in September for the third community meeting; opportunities to help people out of poverty – this meeting will begin the mobilization of “navigators” – Mike Barylski: during the seminars, volunteers, called “navigators”, are trained to partner with neighbors, align resources **
- Matt Whitman (CACTC) – point of information: Partnership for Success grant scheduled to be done in about three months (Opioid focused) – entering the evaluation phase of the grant – will look at all the strategies that were implemented, how they were implemented and all the outcomes associated with those strategies – Brief will be a 32 page report on all the activities over the last four and a half years – Report should be ready to present at the next CSB meeting
- Christopher Hyde (COTI Program – Div. Family & Children’s Counseling Services) – have just received second mobile unit / have hired a person to oversee operations in Herkimer County, reducing the number of trips / travelled to Lansing to visit a new alcohol, substance abuse treatment facility – very nice facility; comfortable, non-medical feeling environment – will be an additional resource
- Michael Barylski (County Legislator) – County has been waiting for two assessments of our inmate population – received first by the Vera Institute on May 31 – full presentation to the Legislature on June 20 / expecting the second assessment from CRS, Inc. by the end of June; hope to schedule that presentation by the week of July 8 – more information can be found on the County website (Link: <http://www.cortland-co.org/DocumentCenter/View/6214/Vera---Cortland-County-Jail-Final-Report-53119>) / After Vera presentation, two individuals came forward to offer assistance in implementing some of the recommendations from the report / County Probation Director, Lisa Cutia has retired – Mike will be meeting with a group to prepare questions for future interview process / Looking forward to this month’s Criminal Advisory Committee – have been told that they are pleased with the increased involvement by the County Legislature – hoping to work with that Committee to help with ideas in implementing some of the upcoming criminal justice reforms / As Chair of the Judiciary and Public Safety Committee, hoping to prepare a Resolution for the July meeting to assemble a task force with some members of the Legislature and other interested parties, to reconcile the recommendations of the two reports / Global Leadership Summit held in August – will provide more information at a later date
- Douglas Bentley (County Legislator) – Angel Program discussions began about four years ago and has now been approved – Angels are the peer advocates, community volunteers, in place to help any person seeking treatment for substance abuse – surrender themselves and any paraphernalia, without risk of arrest – (Angel will receive proper training) will stay with the individual to help facilitate their access to treatment – the number of volunteers is increasing
- Julie Partigianoni (Wishing Wellness Center – Div. CCOCC) – Unfortunately, WWC close for a while due to flood caused by a burst pipe - peer staff are still available during this time – referrals still accepted / using this time to review programs and provide additional outreach within community
- Jesse Abbott (Community Oriented Policing Officer, Cortland City PD) – Congratulated Doug Bentley and everyone involved with the approval to implement the Angel Program – relayed an event from approximately a year ago, and a young man who would have benefited greatly, had this been in place at that time / reporting four overdoses in June (two were this week) – none resulting in death / Meth lab explosion; arrest made yesterday / completed EDPRT training – told Lt. Guerrero that is was the best training he has ever had – everyone involved did an outstanding job and he thanked them / Community outreach picnic “Stone Soup” event – tremendous event on Court St, earlier in month – attended by 500 people, although weather was not promising earlier in day – will be doing this again next year / Emergency Services Day will be held in September to tie in with law enforcement softball event to raise money for the Special Olympics
- Patty Schaap (SPOA Coordinator, Cortland County) – children’s services update – new rehabilitation and therapy programs for children and family support services created by the State in January / Cortland County; three agencies th are designated to provide services to children, only one accepting referrals – barriers in offering services including hiring qualified staff, insufficient reimbursement rates (including travel time from Syracuse to Cortland) / April 1 began the roll out of HCBS services – only two providers in Cortland County for children – slow to be implemented; process is not

defined – number of complex care cases has increased dramatically as there are many children not receiving the level of care (LOC) they need – UAS (Uniform Assessment System) determines LOC

Update: Cortland County Communities United Suicide Prevention Coalition (CCCUSP) – second meeting identified four focus groups; 1) will create a survey of other counties of trainings and assessments 2) data collection – statistics 3) identify mission statement of coalition 4) what effective trainings can be utilized – hold a training during September’s Suicide awareness month / feel free to attend: next meeting July 24 8:30 to 10 a.m. at CPR new conference room, S. Main St / participation from Fidelis, Guthrie Cortland Medical Center, schools, social workers, etc.

- Leslie Wilkins (Cortland Prevention Resources) – Youth assist program with weekly activities; usually Tuesdays for the rest of the summer – easy to join – some transportation can be provided (607) 756-8970
- Michele Hochstetter and Ellen Earley, AGAPE (Adoption and Guardianship Assistance Program for Everyone) a program of Adoptive and Foster Family Coalition of NY – provide classes and many different levels of support to adoptive families – in March of 2020, Agency coming to Ithaca to begin TAC (Training for Adoption Credentials) – partly on-line
- David Phetteplace (Principal, Cincinnatus High School) – School facing many additional challenges during the summertime – there is a vision to begin a mobile unit that would provides books to children in the various townships within the school district – vision also includes feeding the children and families but currently lack the resources to be able to do that – participate in rural services during the school year, on weekends – currently do not meet the threshold to qualify for Federal food programs which would provide free breakfast and lunch, during the school year and summer – have to send kids to regional summer school, in Cortland, so they are able to get food / becoming more involved in County meetings, to learn the resources that might be available to help in Cincinnatus – any suggestions would be welcome – thank you

Agenda Item: Director’s Report Mark Thayer

- Jail Evaluations – program beginning to implement what was planned; utilizing some OASAS funding, combining some existing services (evaluations) combined with discharge planning services, now that jail has reopened – with OASAS, Captain Lynch at the Jail and Family & Children’s Counseling Services– have created full time Addiction Specialist position – will also include COTI services – space is definitely a consideration when planning services; Captain Lynch helpful when converting spaces when needed / Jail meetings will resume in September
- CHASE Grant has been delayed although Cortland County (1 of 15 counties) was awarded – hoping to have more specific news soon – now will be 2 groups of 8 counties, rolled out 2 years apart
- Betty Hathaway Foundation – still finalizing paperwork and working with County and Bank attorneys – was not set up as a “trust fund”
- CNY Directors Planning Group – coordinating with OPWDD (with other State agencies) meeting on July 12 to deal with the most complex children, very often stuck in ER’s with few to no placement options (new Commissioner very supportive and will have representative from his office attend July meeting)
- Coordinated similar meeting process with Regional jails – looking into new ways to add services into jails across region – build assistance and support network though region – find ways to fund programs, etc.
- “In Case You Missed It” includes links / hyperlinks to policy, guidance and training from all the State agencies – help to keep track of what’s happening (will send out as received)

OMH	CFTSS Incident Reporting: Training Webinar Slides and Recording	DCSs, C-SPOA Coordinators, C&F Committee, LGUs that Operate CMAAs	CFTSS Incident Reporting - Guidance Webinar Recording CFTSS Incident Reporting PPT
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Agenda Item: Adjourn Chair, Tiffanie Parker asked for a motion to adjourn meeting

- ✓ Motion by Leslie Wilkins, seconded by Christopher Hyde – meeting ended at 4:30 p.m.

NEXT MEETING: SEPTEMBER 24, 2019 – ROOM 302 OF THE COUNTY OFFICE BUILDING
****Electronic Packets of approved minutes and Director’s Report available upon request****
 Minutes and notes submitted by Gail L. Spitzer
 Inquires may be made to:
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 607-428-5482