



# CORTLAND COUNTY FIREFIGHTER BOOT CAMP LEARNING AGREEMENT

## **INTRODUCTION:**

Firefighter Boot Camp introduces firefighting concepts, practices and techniques necessary for success within the fire service. Based on the objectives from NFPA Standard 1001, these courses develop knowledge, skills and abilities based on performance criteria for the following topics: fire department organization, firefighter safety, fire behavior, personal protective equipment, self-contained breathing apparatus, fire extinguishers, building searches, forcible entry, ground ladders, ventilation, hose practices, fire streams, and loss control.

These physically demanding, intense courses consists of performance criteria in: incident command, building construction, ropes/knots, rescue procedures, forcible entry applications, ventilation practices, fire extinguisher applications, suppression of structural fires, tactics, vehicle fire suppression, water supply, loss control, fire cause determination, fire department communications, fire suppression systems, hazardous materials, weapons of mass destruction, confined space safety and fire prevention practices.

The extended, 181 hour long, mentally taxing training program is designed to enhance the recruit firefighter's knowledge, skills and abilities through the inclusion of the NYS Office of Fire Prevention and Control's BEFO, IFO, SCBA Confidence, FF Survival, Truck Company Operations, Courage to be Safe, NFA Calling the Mayday and AHA CPR-D run concurrently. All students whom successfully complete the program will receive NYS certification for the aforementioned courses.

## **ATTENDANCE:**

The candidate will not miss any units of this program. In the event of missed units, the instructor is allowed to evaluate the circumstances and frequency to determine the candidate's continuation in the program. In the event of missed lectures, the instructor has the latitude to provide course material that will allow the student to make-up the missed session. Missed written evaluations and/or practical skills session are to be made up at instructor convenience. No waivers are allowed for written evaluations and practical skills. Violation of this policy is grounds for immediate dismissal from the program with no exceptions.

## **TESTING:**

One component of the training program is to evaluate student knowledge at various intervals. Written evaluations will be administered as a tool to measure the student's knowledge. There are written quizzes, mid-terms and final exams administered during this course. A passing score of 70% is required for each written evaluation.

## **PRACTICAL SKILL EVALUATIONS:**

All students will be given skills at various times throughout the program. Every student is expected to pass all skills. If a student fails a skill, the instructor may elect to provide remediation before another attempt for the candidate to successfully pass the required skill performance evaluation. This will be done at the instructor's discretion.

## **PHYSICAL FITNESS:**

The candidate shall have the ability to jog 2 miles on a track or 30 minutes on a treadmill, lift 50# above their head. Perform without stopping; 25 sit-ups, 25 push-ups, climb 15 flights of stairs without stopping and wear up to 50# of turnout gear w/ SCBA while performing firefighting duties.

## **CELL PHONE USAGE:**

Candidates are prohibited from utilizing any electronic communication devices during class hours. Candidates with a pending family emergency must inform the instructor prior to class and set electronic device to silent vibrate. In the event of an emergency communication the candidate will remove themselves from the classroom or drill area to receive the communication. Violation of this policy is grounds for immediate dismissal from the program with no exceptions.

## **PICTURES/ IMAGES:**

Candidates are permitted to take pictures or capture digital images as long as they are attentive to the skill sessions and their actions do not present a safety issue to themselves or the other candidates. All pictures and images will be preapproved by the program coordinator before they are distributed in any format including printed or electronically. Violation of this policy is grounds for immediate dismissal from the program with no exceptions.

## **FACIAL HAIR:**

Candidates with any and all facial hair that violates OSHA 1910.134 will be dismissed from the program. Our instructors will not interpret the standard so it is expected that each candidate is expected to be clean shaven for all classes in including registration.

## **PERQUISITES: ALL DUE 6/27/19**

• Signed Training Authorization Letter • Accountability tags • Notebook w/pen • ICS-100 & ICS-700 Certificate , completed study guides, completed home skill check off sheets • Appropriate dress- no shorts, open toed shoes, sleeveless shirts- department t-shirts ok • Complete set of approved turnout gear • Approved SCBA w/spare cylinder • 20' 8-10 mm non-life, utility rope for knot tying & fireground functions • NO Body piercings for hands-on sessions, all students • 32 oz. sports drink to mix with drinking water for all hands-on sessions

**\*OUT OF COUNTY CANDIDATES\* Due to escalating operational costs, each out of county student's sponsoring agency will be asked to donate Fifty Dollars \$50.00 . Payment must be made prior to class on August 18, 2019. Checks should be made payable to RTC Training Fund.**

## **CANDIDATE EXPECTATIONS**

### **JUDGMENT:**

Make reasonable, safe decisions when attempting to accomplish a task or solve a problem  
Is courteous and respectful  
Handles interpersonal conflicts effectively

### **COMMUNICATION:**

Uses appropriate tone of voice  
Articulates in a clear, logical and understandable manner  
Displays confidence  
Is persuasive and makes a positive impression  
Demonstrates appropriate non-verbal communication techniques

**PHYSICAL CONTACT:**

- Understands that there is physical contact required in obtaining objectives
- Conducts physical interactions in an appropriate manner
- Realizes aggressive physical contact is grounds for immediate dismissal from the program

**TEAMWORK:**

- Works effectively with others in order to accomplish tasks or solve problems
- Offers help or encouragement to team members or other candidates when needed
- Consistently demonstrates safe practices for self and others

**PROBLEM SOLVING:**

- Approaches problems in a safe, logical and well thought out manner
- Seeks pro-active solutions to problems

**INITIATIVE/MOTIVATION/WORK ETHIC:**

- Accomplishes tasks or goals without being ordered, coerced or motivated by others
- Demonstrates desire for personal and professional development
- Accomplishes tasks or goals with a “safety first” attitude
- Takes on additional tasks or duties
- Actively seeks academic and technical knowledge for self improvement
- Is reliable in following safety practices in all situations

**ADAPTABILITY/STRESS MANAGEMENT:**

- Remains calm in stressful situations
- Adapts behavior in order to deal with changing situations in a safe manner
- Adapts behavior in order to accomplish individual and/or organizational goals
- Recognizes symptoms of stress in self and seeks to deal with stress appropriately
- Recognizes constructive criticism and adapts it to improve goals/expectations

**INTEGRITY:**

- Is sincere and honest when dealing with others
- Keeps commitments
- Respects personal property of others and training center
- Portrays professional image in speech, action and appearance
- Obeys all policies of the Office of Fire Prevention & Control, Regional Training Center and the Cortlandville Fire District

**CANDIDATE NAME:** \_\_\_\_\_

**CANDIDATE SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**PARENT/GUARDIAN NAME:** \_\_\_\_\_

(For 16 & 17 year old candidates)

**PARENT/GUARDIAN SIGNATURE :** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**DEPARTMENT CHIEF NAME:** \_\_\_\_\_

**CHIEF’S SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

INSTRUCTORS SFI#: \_\_\_\_\_

SFI SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

Cortland County  
 NYS IFO (FIREFIGHTER I) and BEFO Summer 2019  
 COURSE SCHEDULE

**REGISTRATION 5/18/19 0800 hr.**

<b>May 18, 2019</b> Saturday 0800 hr	Unit 1 3 hours BEFO	<b>Orientation</b> - Registration, Attendance, Testing, and Course Overview; Issue take home skills; Intro to Fire Service/FD Organization	IFSTA Ch 1 Pen, notebook, SCBA, PPE, Lunch, Snack	2 Instructors
May 18, 2019 Saturday 1100 hr	Unit 2 3 hours BEFO	FF Safety/PPE Presentation	IFSTA Ch 2&6 1 Instructor	1 Instructor
May 18, 2019 Saturday 1400	Unit 3 3 hours BEFO	PPE, SCBA support presentations Skills: 6-1-1, 6-1-10, 6-1-11, 6-1-6, 7	IFSTA Ch 6 3 SFI 2 CFI	3 Instructors
May 19, 2019 Sunday 0800	IFO Unit 6 3 hours IFO	Survival Skills 9-1-8, 11, 11A, 12, 12A, 14, 15, 16	3 SFI 2 CFI	3 Instructors
May 19, 2019 Sunday 1100	IFO Unit 7 3 hours IFO	PPE/SCBA skills; SCBA Emergencies; TOAC; Maze, homework issued	4 SFI 2 CFI	4 Instructors
May 19, 2019 Sunday 1400	IFO Unit 10 3 hours IFO	SCBA skills, maze TOAC make up	4 SFI 2 CFI	4 Instructors
June 27, 2019 Thursday 0800 hr	Unit 4 3 hours BEFO	Fire department communications	IFSTA Ch 3 1 instructor	1 Instructor
July 27, 2019 Thursday 1100	Unit 5 3 hours BEFO	Building Construction presentation	IFSTA Ch 4 1 instructor	1 Instructor
June 27, 2019 Thursday 1400	Unit 6 3 hours BEFO	Fire Behavior (fire control) presentation Written evaluation #1	IFSTA Ch 5 1 instructor	1 Instructor
June 28, 2019 Friday 0800	Unit 8 3 hours BEFO	Ropes/Knots; ground ladder presentation	IFSTA Ch 8, 12 1 instructor	1 Instructor
June 28, 2019 Friday 1100	Unit 7 3 hours BEFO	Portable fire extinguishers with live fire 7-1-1, 2, 3	Ch. 7 3 SFI 2 CFI	3 Instructors

June 28, 2019 Friday 1400	Unit 9 3 hours BEFO	Ground ladders & rope skills 8-1-2 thru 8-1-12	Ch 12 3 SFI 2 CFI	3 Instructors
July 8, 2019 Monday 0800	Unit 10 3 hours BEFO	Ground ladders skills 12-1-2, 3,6,7,8,9,10,16,17	3 SFI 2 CFI	3 Instructors
July 8, 2019 Monday 1100	Unit 11 3 hours BEFO	Ladder skills continues 12-1-4,5,8-1-13 to 8-1-18; victim removal; skills 9-1-1 & 9-1-4	3 SFI 2 CFI	3 Instructors
June 8, 2019 Monday 1400	Unit 12 3 hours BEFO	Water supply, hose, fire stream presentation Written evaluation #2 (take home)	Ch 14, 15, 16 1 instructor	1 Instructor
July 9, 2019 Tuesday 0800	Unit 13 3 hours BEFO	Water supply, hose, fire stream skills 15-1-3,4, 15-1-1, 2	Ch 15, 16 3 SFI 2 CFI	3 Instructors
July 9, 2019 Tuesday 1100	Unit 14 3 hours BEFO	Hose skills 14-1-1 thru 4; 15-1- 5,9,12,15,24,25,26,27; 16-1-1 thru 3, 17-1-7	4 SFI 2 CFI	4 Instructors
July 9, 2019 Tuesday 1400	Unit 15 3 hours BEFO	Loss Control & activities 18-1-8 thru 11	IFSTA Ch 18 1 instructor	1 Instructor
July 10, 2019 Wednesday 0800	Unit 16 3 hours BEFO	Origin and Cause, Scene lighting presentations	Ch 19 Pgs 479-484 1 instructor	1 Instructor
July 10, 2019 Wednesday 1100	Unit 17 3 hours BEFO	Life Safety initiatives/CS Awareness presentation; review	IFSTA Ch 21 Pgs 538-540 1 instructor	1 Instructor
July 10, 2019 Wednesday 1400	Unit 18 3 hours BEFO	Forcible Entry & Tactical ventilation presentations; written evaluation #3 (Take home)	IFSTA Ch 11, 13 1 instructor	1 Instructor
July 11, 2019 Thursday 0800	Unit 19 3 hours BEFO	Forcible entry skills 11-1-3 thru 11- 1-8 Skill review	IFSTA Ch 11 3 SFI 2 CFI	3 Instructors
July 11, 2019 Thursday 1100	Unit 20 3 hours BEFO	Emergency medical care (CPR) Skills 9-1-3,5,6,7,9-1-17	IFSTA CH 22 2 SFI 1 CFI	2 Instructors
July 11, 2019 Thursday 1400	Unit 21 3 hours BEFO	BEFO FINAL, FINAL skills	3 SFI 2 CFI	3 Instructors
July 12, 2019 Friday 0800	Unit 1 3 hours IFO	Introduction/Orientation/BEFO Review PPE & SCBA Skills	1 instructor	1 Instructor

July 12, 2019 Friday 1100	Unit 2 3 hours IFO	Fire Control presentation	IFSTA Ch 17 1 instructor	1 Instructor
July 12, 2019 Friday 1400	Unit 3 3 hours IFO	Structural search presentation	IFSTA Ch 9 1 Instructor	1 Instructor
July 15, 2019 Monday 0800	Unit 4 3 hours IFO	PPE skills 6-1-2,3,4,6-1-5; Structure fire search, 9-1-1& 9-1-4	IFSTA Ch 9 3 SFI 2 CFI	3 Instructors
July 15, 2019 Monday 1100	Unit 5 3 hours IFO	PPE Skill 6-1-12 Drill #1; Victim removal from ladder; skills 12-1-18 & 12-1-19	IFSTA Ch 9&12 4 SFI 2 CFI	3 Instructors
July 15, 2019 Monday 1400	Unit 8 3 hours IFO	Tactical ventilation/ FE skills 11-1-3 thru 8, 13-1-1 to 3, 13-1-5 to 8, 12-1-12	IFSTA Ch 11 & 13 3 SFI, 2 CFI	3 Instructors
July 16, 2019 Tuesday 0800	Unit 9 3 hours IFO	Hose, hose advancement skills	3 SFI 2 CFI	3 Instructors
July 16, 2019 Tuesday 1100	Unit 11 3 hours IFO	Vehicle fires 17-1-8	4 SFI	4 Instructors
July 16, 2019 Tuesday 1400	Unit 14 3 hours IFO	Initial (multiple) Company Operations NO LIVE FIRE	4 SFI 2 CFI	4 Instructors
July 17, 2019 Wednesday 0700	Unit 12 4 hours BEFO/IFO	Structural fires 1; Skill 17-I-1 A	LIVE FIRE 4 SFI 4 CFI	4 Instructors
July 17, 2019 Wednesday 1100	Unit 13 4 hours BEFO/IFO	Structural Fires 2; Skill 17-I-1 B	LIVE FIRE 4 SFI 4 CFI	4 Instructors
July 18, 2019 Thursday 0800	Unit 22 4 hours Befo/IFO	WASH ALL GEAR Haz Mat presentation	IFSTA Ch 23 1 Instructor	1 Instructor
July 18, 2019 Thursday 1200	Unit 23 4 hours BEFO/IFO	Haz Mat presentation	IFSTA Ch 23 1 instructor	1 Instructor
July 19, 2019 Friday 0800	Unit 24 4 hours BEFO/IFO	Haz Mat presentation; Haz Mat activities 24-I-7 to 11 *WASH ALL PPE*	IFSTA Ch 24 2 SFI	2 Instructor
July 19, 2019 Friday 1200	Unit 25 4 hours BEFO/IFO	Haz Mat Skills 24-I-1, 24-I-2, 24-I-12; Haz Mat written exam; Haz Mat activities continued *WASH ALL PPE*	IFSTA Ch 24 2 SFI	2 Instructor
July 22, 2019 Monday 0800	Unit 16 IFO 3 hours IFO	SCBA/IFO FINAL written and skills	3 SFI 1 CFI	3 Instructors

July 22, 2019 Monday 1100	Unit 15 3 hours IFO	Final Skills evaluation	3 SFI 1 CFI	3 Instructors
July 22, 2019 Monday 1400	FFS/SCBA Confidence Unit1	SCBA Confidence Unit 1 presentation, Firefighter Survival Unit 1	Student Manual	1 Instructor
July 23, 2109 Tuesday 0800	TCO Unit 1, 3, 5	Truck Company Operations Unit 1 presentation	Student Manual	1 Instructor
July 24, 2019 Wednesday 0800	FFS 2-4 SCBA 2, 3, 4	Firefighter Survival skills SCBA Confidence/Calling the MAYDAY SKILLS, FINAL	3 SFI, 2 CFI 3 SFI, 2CFI	6 Instructors
July 25, 2019 Thursday 0800	TCO 2,4,6	Truck Company Operations Unit 2,4,6 SKILLS	2 SFI 2 CFI	2 Instructors
July 26, 2019 Friday 0800	TCO 7,8	Truck Company Operations Unit 7&8 SKILLS, FINAL EXAM	2 SFI 2 CFI	2 Instructors
July 29, 2019 Monday 1900	Monday	GRADUATION		

**PERQUISITES: ALL MUST BE PRESENTED AT REGISTRATION 5/18/2019 0800 Hr. • Signed Training Authorization Letter with proof of fit test and OSHA physical, • (1) Set Accountability tags • Notebook w/pen • IFSTA STUDENT MANUAL, • Complete set of approved turnout gear • Approved SCBA w/spare cylinder, • Appropriate dress- no shorts, open toed shoes, sleeveless shirts- Department t-shirts ok, • NO Body piercings for hands-on sessions, all students**

**ADDITIONAL REQUIREMENTS FOR ALL SESSIONS BEGINNING 6/27/2019 @ 0800 Hr. • ICS 100 & ICS 700 Certificates • Signed Candidate Agreement • 20' 8-10 mm non-life, utility rope for knot tying & fire ground functions**

**COMPLETE "COURAGE TO BE SAFE" online course, due 7/22/19-  
[https://www.fireherolearningnetwork.com/Training\\_Programs/Courage\\_To\\_Be\\_Safe.aspx](https://www.fireherolearningnetwork.com/Training_Programs/Courage_To_Be_Safe.aspx)**

**• Completed take home study guides and required check off skill sheets • 32 oz. sports drink to mix with drinking water for all hands-on sessions: 16 Homework skills to be signed off by home FD: NYS Skill Sheets 2-I-1; 2-I-2; 6-I-6 & 7; 6-I-8 & 9; 8-I-1; 10-I-1; 11-I-1; 11-I-2; 12-I-1; 15-I-1 & 2; 15-I-3 & 4; 15-I-6; 15-I-10 & 14; 15-I-11 & 14; 18-I-1, 2 & 3; 18-I-6 & 7.**