



# **CORTLAND COUNTY FIREFIGHTER BOOT CAMP LEARNING AGREEMENT**

## **INTRODUCTION:**

Firefighter Boot Camp introduces firefighting concepts, practices and techniques necessary for success within the fire service. Based on the objectives from NFPA Standard 1001, these courses develop knowledge, skills and abilities based on performance criteria for the following topics: fire department organization, firefighter safety, fire behavior, personal protective equipment, self-contained breathing apparatus, fire extinguishers, building searches, forcible entry, ground ladders, ventilation, hose practices, fire streams, and loss control.

These physically demanding, intense courses consists of performance criteria in: incident command, building construction, ropes/knots, rescue procedures, forcible entry applications, ventilation practices, fire extinguisher applications, suppression of structural fires, tactics, vehicle fire suppression, water supply, loss control, fire cause determination, fire department communications, fire suppression systems, hazardous materials, weapons of mass destruction, confined space safety and fire prevention practices.

The extended, 181 hour long, mentally taxing training program is designed to enhance the recruit firefighter's knowledge, skills and abilities through the inclusion of the NYS Office of Fire Prevention and Control's BEFO, IFO, SCBA Confidence, FF Survival, Truck Company Operations, Courage to be Safe, NFA Calling the Mayday and AHA CPR-D run concurrently. All students whom successfully complete the program will receive NYS certification for the aforementioned courses.

## **ATTENDANCE:**

The candidate will not miss any units of this program. In the event of missed units, the instructor is allowed to evaluate the circumstances and frequency to determine the candidate's continuation in the program. In the event of missed lectures, the instructor has the latitude to provide course material that will allow the student to make-up the missed session. Missed written evaluations and/or practical skills session are to be made up at instructor convenience. No waivers are allowed for written evaluations and practical skills. Violation of this policy is grounds for immediate dismissal from the program with no exceptions.

## **TESTING:**

One component of the training program is to evaluate student knowledge at various intervals. Written evaluations will be administered as a tool to measure the student's knowledge. There are written quizzes, mid-terms and final exams administered during this course. A passing score of 70% is required for each written evaluation.

## **PRACTICAL SKILL EVALUATIONS:**

All students will be given skills at various times throughout the program. Every student is expected to pass all skills. If a student fails a skill, the instructor may elect to provide remediation before another attempt for the candidate to successfully pass the required skill performance evaluation. This will be done at the instructor's discretion.

## **PHYSICAL FITNESS:**

The candidate shall have the ability to jog 2 miles on a track or 30 minutes on a treadmill, lift 50# above their head. Perform without stopping; 25 sit-ups, 25 push-ups, climb 15 flights of stairs without stopping and wear up to 50# of turnout gear w/ SCBA while performing firefighting duties.

## **CELL PHONE USAGE:**

Candidates are prohibited from utilizing any electronic communication devices during class hours. Candidates with a pending family emergency must inform the instructor prior to class and set electronic device to silent vibrate. In the event of an emergency communication the candidate will remove themselves from the classroom or drill area to receive the communication. Violation of this policy is grounds for immediate dismissal from the program with no exceptions.

## **PICTURES/ IMAGES:**

Candidates are permitted to take pictures or capture digital images as long as they are attentive to the skill sessions and their actions do not present a safety issue to themselves or the other candidates. All pictures and images will be preapproved by the program coordinator before they are distributed in any format including printed or electronically. Violation of this policy is grounds for immediate dismissal from the program with no exceptions.

## **FACIAL HAIR:**

Candidates with any and all facial hair that violates OSHA 1910.134 will be dismissed from the program. Our instructors will not interpret the standard so it is expected that each candidate is expected to be clean shaven for all classes in including registration.

## **PERQUISITES: ALL DUE 8/29/2021**

• Signed Training Authorization Letter • Accountability tags • Notebook w/pen • ICS-100 & ICS-700 Certificate , Courage To Be Safe certificate, completed study guides, completed home skill check off sheets • Appropriate dress- no shorts, open toed shoes, sleeveless shirts- department t-shirts ok • Complete set of approved turnout gear • Approved SCBA w/spare cylinder • 20' 8-10 mm non-life, utility rope for knot tying & fireground functions • NO Body piercings for hands-on sessions, all students • 32 oz. sports drink to mix with drinking water for all hands-on sessions

**\*OUT OF COUNTY CANDIDATES\* Due to escalating operational costs, each out of county student's sponsoring agency will be asked to donate Fifty Dollars \$50.00. Payment must be made prior to class on November 7, 2020. Checks should be made payable to RTC Training Fund.**

## **CANDIDATE EXPECTATIONS**

### **JUDGMENT:**

Make reasonable, safe decisions when attempting to accomplish a task or solve a problem  
Is courteous and respectful  
Handles interpersonal conflicts effectively

### **COMMUNICATION:**

Uses appropriate tone of voice  
Articulates in a clear, logical and understandable manner  
Displays confidence  
Is persuasive and makes a positive impression  
Demonstrates appropriate non-verbal communication techniques

### **PHYSICAL CONTACT:**

Understands that there is physical contact required in obtaining objectives  
Conducts physical interactions in an appropriate manner  
Realizes aggressive physical contact is grounds for immediate dismissal from the program

**TEAMWORK:**

- Works effectively with others in order to accomplish tasks or solve problems
- Offers help or encouragement to team members or other candidates when needed
- Consistently demonstrates safe practices for self and others

**PROBLEM SOLVING:**

- Approaches problems in a safe, logical and well thought out manner
- Seeks pro-active solutions to problems

**INITIATIVE/MOTIVATION/WORK ETHIC:**

- Accomplishes tasks or goals without being ordered, coerced or motivated by others
- Demonstrates desire for personal and professional development
- Accomplishes tasks or goals with a “safety first” attitude
- Takes on additional tasks or duties
- Actively seeks academic and technical knowledge for self-improvement
- Is reliable in following safety practices in all situations

**ADAPTABILITY/STRESS MANAGEMENT:**

- Remains calm in stressful situations
- Adapts behavior in order to deal with changing situations in a safe manner
- Adapts behavior in order to accomplish individual and/or organizational goals
- Recognizes symptoms of stress in self and seeks to deal with stress appropriately
- Recognizes constructive criticism and adapts it to improve goals/expectations

**INTEGRITY:**

- Is sincere and honest when dealing with others
- Keeps commitments
- Respects personal property of others and training center
- Portrays professional image in speech, action and appearance
- Obeys all policies of the Office of Fire Prevention & Control, Regional Training Center and the Cortlandville Fire District

**CANDIDATE NAME:** \_\_\_\_\_

**CANDIDATE SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**PARENT/GUARDIAN NAME:** \_\_\_\_\_

(For 16 & 17 year old candidates)

**PARENT/GUARDIAN SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**DEPARTMENT CHIEF NAME:** \_\_\_\_\_

**CHIEF’S SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**INSTRUCTORS SFI#:** \_\_\_\_\_

**SFI SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

## 2021 Fall Firefighter Training Series - Orientation Checklist

Items Needed at Orientation		
1	Training Authorization Form Signed by a Chief Officer in Your Department	
2	Signed Candidate Agreement Signed by Chief Officer & Parent (if under 18)	
3	Complete Set of Turnout Gear	
4	ICS 100 and 700 Certificates	
5	Accountability Tags	
6	IFSTA Essentials of Firefighting, <b>7th Edition</b>	

Items Needed For First IFO Class (10/20)		
1	Courage To Be Safe Certificate	
2	SCBA with a Spare Bottle	

## 2021 Fall Firefighter Training Series Student Schedule

BEFO		
Class Date	Unit #	Unit Description
Thursday August 28, 2021 18:30	1	Orientation
Wednesday September 8, 2021 18:30	2	Firefighter Safety / PPE Presentation
Saturday September 11, 2021 08:30	3 & 4	PPE, SCBA Support Presentation, Fire Dept. Communications Skills: 6-1-1, 6-1-10, 6-1-11, 6-1-6, 7
Monday September 13, 2021 18:30	5	Building Construction
Wednesday September 15, 2021 18:30	6	Fire Behavior (Fire Control) Presentation
Saturday September 18, 2021 08:30	7 & 8	Portable Fire Extinguishers w/ Live Fire, Ropes/Knots; Ground ladder Presentation Skills: 7-11, 2, 3
Monday September 20, 2021 18:30	9	Ground Ladders & Rope Skills Skills: 8-1-2 thru 8-1-12
Wednesday September 22, 2021 18:30	10	Ground Ladder Skills Skills: 12-1-2, 3, 6 7, 8, 9, 10, 16, 17
Saturday September 25, 2021 08:30	11 & 12	LadderSkills Continued: 12-1-4, 5, 8-1-18 Victim Removal Skills: 9-1-1 amd 9-1-4 Water Supply, Hose, Fire Stream Presentation
Monday September 27, 2021 18:30	13	Water Supply, hose, fire stream Presentation Skills: 15-1-1 thru 15-1-4
Wednesday September 29, 2021 18:30	14	Hose Skills: 14-1-1 thru 4; 15-1-5, 9, 12, 15, 24, 25, 26 27; 16-1-1 thru 3, 17-1-7

## 2021 Fall Firefighter Training Series Student Schedule

Saturday October 2, 2021 08:30	15 & 16	Loss Control & Activites 18-1-8 thru 11 Origin and Cause, Scene Lighting Presentations
Monday October 4, 2021 18:30	17	Life Safety Initiatives / CS Awareness Presentation; Review
Wednesday October 6, 2021 18:30	18	Forcible Entry & Tactical Ventilation Presentations
Saturday October 9, 2021 08:30	19 & 20	Forcible Entry Skills 11-1-3 thru 1-1-8 Skill Review Emergency Medical Care-CPR Skills: 9-1-3, 5, 6, 7, 9-1-17
Monday October 11, 2021 18:30	21	BEFO Final, Final Skills
Wednesday October 13, 2021 18:30	22	Haz Mat Presentation
Saturday October 16, 2021 08:30	23 & 24	Haz Mat Presentation Haz Mat Activities 24-1-7 to 11 *Wash All PPE*
Monday October 18, 2021 18:30	25	Haz Mat Skills 24-1-1, 24-1-2, 24-1-12 Haz Mat Written Exam
<b>IFO</b>		
Wednesday October 20, 2021 18:30	1	Introduction/ Orientation/ BEFO Review PPE and SCBA Skills
Saturday October 23, 2021 08:30	2 & 3	Fire Control Presentation Structural Search Presentation
Monday October 25, 2021 18:30	4	PPE Skills: 6-12, 3, 4, 6-1-5 Structural Fire Search Skills: 9-1-1 & 9-1-4

## 2021 Fall Firefighter Training Series Student Schedule

Wednesday October 27, 2021 18:30		PPE Skill 6-1-12 Drill #1; victim Removal From Ladder 5 Skills: 12-1-18 & 19
Saturday October 30, 2021 08:30	6 & 7	Survival Skills 9-1-8, 11, 11A, 12, 12A, 14, 15, 16 PPE/SCBA Skills; SCBA Emergencies; TOAC; Maze
Monday November 1, 2021 18:30	8	Tactical Ventilation/FE Skills 11-1-3 thru 8, 13-1-1 to 3, 13-1-5 to 8 12-1-12
Wednesday November 3, 2021 18:30	9	Hose, Hose Advancement Skills
Saturday November 6, 2021 08:30	10 & 11	SCBA Skills, Maze; TOAC Make Up Vehicle Fires 17-1-8
Monday November 8, 2021 18:30	14	Initial (multiple) company Operations NO LIVE FIRE
Wednesday November 10, 2021 18:30	15	Final Skills Evaluation
Saturday November 13, 2021 06:30	12 & 13	Structural Fires 1 and 2 Skills 17-1-1 A and 17-1-1 B
Monday November 15, 2021 18:30	16	SCBA/IFO Final (given by NYS OFPC)
<b>TRUCK COMPANY OPERATIONS</b>		
Wednesday November 17, 2021 18:30	1	NYS Truck Company Operations Student Manual
Saturday November 20, 2021 08:30	2 & 3	Ground Ladder Skills NYS Truck Company Operations Student Manual
Monday November 22, 2021 18:30	4	Truck Company Operations Unit 4 Skills

## 2021 Fall Firefighter Training Series Student Schedule

Saturday November 27, 2021 08:30	5 & 6	Truck Company Operations Unit 5 Skills NYS Truck Company Operations Student Manual
Monday November 29, 2021 18:30	7	NYS Truck Company Operations Student Manual
Wednesday December 1, 2021 18:30	8	Final Exam
<b>SCBA CONFIDENCE</b>		
Saturday December 4, 2021 08:30	1 & 2	SCBA Confidence Student Manual SCBA Confidence Skills
Monday December 6, 2021 18:30	3	SCBA Confidence Skills
Wednesday December 8, 2021 18:30	4	SCBA Confidence Skills and Final



## 2021 Fall Firefighter Training Series Student Assignment Schedule

<b>BEFO</b>		
#	Assignment	Due Date
1	Read and complete the take home tests for Chapters 1 and 2	Wednesday, September 8, 2021
2	Read Chapters 3 and 6; complete take home test for Chapter 3	Saturday, September 11, 2021
3	Read and complete take home test for Chapter 4	Monday, September 13, 2021
4	Read and complete take home test for Chapter 5	Wednesday, September 15, 2021
5	Read and complete take home tests for Chapters 7, 8 & 12	Saturday, September 18, 2021
6	Read and complete take home tests for Chapters 14, 15 & 16	Saturday, September 25, 2021
7	Read and complete take home tests for Chapters 18 & 19	Saturday, October 2, 2021
8	Read and complete take home test for Chapter 21	Monday, October 4, 2021
9	Read and complete take home tests for Chapters 11 & 13	Wednesday, October 6, 2021
10	Read and complete take home tests for Chapters 22	Saturday, October 9, 2021
11	Read and complete take home test for Chapter 23	Wednesday, October 13, 2021
12	Read and complete take home test for Chapter 24	Saturday, October 16, 2021
<b>IFO</b>		
#	Assignment	Due Date
1	Read and complete take home tests for Chapters 17 & 9	Saturday, October 23, 2021